



FALL 2023 INFO

RESOURCES TO HELP YOU SUCCEED



WELCOME NEW & RETURNING STUDENTS

Allied Health	Business & Industrial Technology	Commercial Music, Visual & Performing Arts	General Education & Developmental Studies	Workforce & Continuing Education
Shirley MacNeill Chair	Sheila Guillot Chair	Eddie Vandewalker Chair	Dr. Steven Zani Chair	Dr. Ben Stafford Vice President

You have every opportunity for academic success, and LSCPA is committed to helping you achieve your **goals**. All of the great resources the college offers are only effective if you **take advantage** of them!

Which department (see above) does your program of study (major) fall under?
Familiarize yourself with the name of the department chair or vice president.

KEYS TO SUCCESS

- Attend class on time, every time
- Get the required course material via the Seahawk Book Bundle **or opt-out and purchase on your own**
- Establish time to study and complete assignments outside of classroom time
- Use the college resources available to you
- Communicate with your instructors when you need help or when you are running late or absent from class



Check your LSCPA student email regularly

RIGHTS & RESPONSIBILITIES

Do you know your rights & responsibilities as a student?

Please read the following items on our website

1. [Student Handbook](#)

2. Seahawk Landing Housing Handbook (for students living in campus housing)

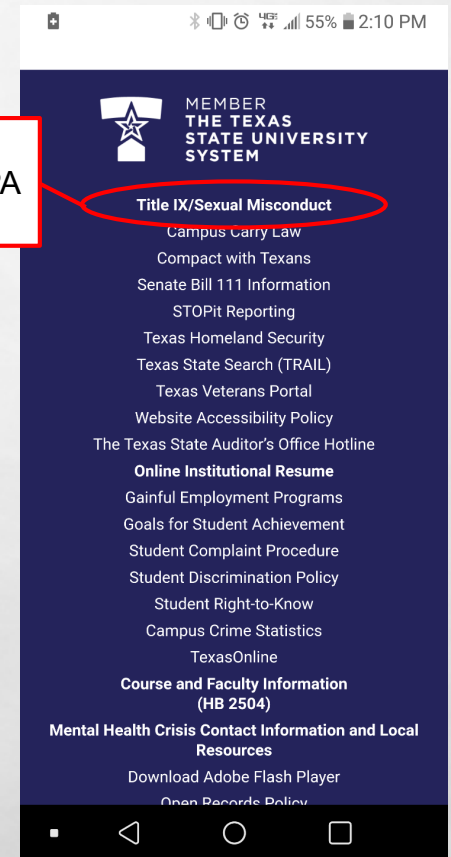
Have a concern or question?

Contact Dr. Tessie S. Bradford, Dean of Student Services | bradfordts@lamarpa.edu | 409-984-6156

TITLE IX: SEXUAL MISCONDUCT

- Title IX of the Education Amendments of 1972 prohibits discrimination on the basis of sex in educational programs and activities. Sexual harassment of students or employees, which includes acts of sexual violence, is a form of sex discrimination prohibited by Title IX.
- LSCPA is firmly committed to maintaining an educational environment free from all forms of sex discrimination.
- All incoming freshman and transfer students, faculty, and staff must complete training on sexual assault and violence prevention.
- Visit the LSCPA Title IX Website at www.lamarpa.edu/TitleIX for more information.

Link on
Every LSCPA
Web Page



Title IX Coordinator: Susan Cook, cooksl@lamarpa.edu, 409-984-6146, MMED 208i

Submit Title IX complaints online at lscpa.guardianconduct.com/incident-reporting

CAMPUS SAFETY & SECURITY

Campus Security Office

Student Center - Room 104

Office Phone

409-984-6255

After Hours & Weekends Phone

409-548-2048

Services

- Safety Escorts
- Unlock Vehicle
- Vehicle Battery Jumpstart (Provided Monday-Friday from 7:00am-8:30pm)

Seahawk Safety Suggestions

- **Be aware of your surroundings** at all times (No Texting & Walking)
- **Faculty, staff, and students, make a conscious effort to utilize the crosswalks** as pedestrians in crosswalks have rights
- **If you SEE something, SAY something;** Report any and all Suspicious Activity Immediately. **Download the iWatch Texas app to your phone!**



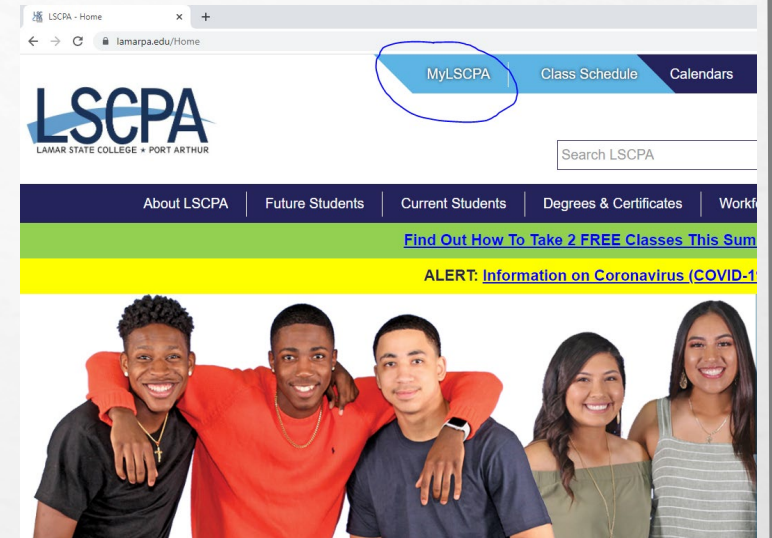
- **Make sure to lock your vehicle doors** and keep valuables out of sight.
- **Be aware of all your exits.** Program important phone numbers (Campus Security, local Police Dept., etc.) in your phone.

For emergencies, please call 911

MYLSCPA

Direct Access to:

- Blackboard
- ConexED
- DegreeWorks
- Email and Office 365 (i.e. Microsoft Word, Excel, PowerPoint, Outlook)
- Seahawk Book Bundle
- My Services
 - Class Registration
 - Contact Information
 - Make a Payment
 - Set Up Direct Deposit
 - Unofficial Transcript
- Title IX & AlcoholEDU training



www.lamarpa.edu/MyLSCPA

EXCELENCIA CENTER | TITLE V

Ruby Fuller Building

- FREE tutoring in English, reading, science and more
- Individual or group tutoring sessions
- Tutor.com is a FREE online tutoring program
- Quiet Study Area
- Career Coaching/Resume
- Graphing calculators available to check-out
- Success Coaches provide skills/resources to assist students

Seahawk Closet

**FREE school supplies and
hygiene products**

Hours of Operation

8:00 AM – 5:00 PM

For more information, please contact Trenida Lewis (lewistd@lamarpa.edu), Director of the Excelencia Center

OPEN LAB & LAPTOP LENDING PROGRAM

- An open computer lab is available for student use inside the library
 - LSCPA student ID required
 - Hours of Operation:
 - Monday – Thursday: 7:30am – 6:30pm
 - Friday: 7:30am – 4:00pm



- Laptop Lending Program
 - Laptops are available for students currently enrolled in credit-bearing, developmental classes
 - LSCPA student ID or state ID required
 - Parent/guardian must sign and provide ID if student is a minor

[Laptop Loan Application](#)

HELP DESK

- Need computer technical support?
- Need to reset your password?



Contact the IT Help Desk

- Phone: 409-984-6150
- Website: <https://helpdesk.lamarpa.edu>
- Email: helpdesk@lamarpa.edu
- Visit in person at the Gates Memorial Library

Hours of Operation:

Monday – Thursday: 7:30am – 7:30pm AND Friday: 7:30am – 4:30pm



GATES MEMORIAL LIBRARY

- Student ID Required to check out materials
- Books (bestsellers) journals, newspapers etc.
- Ebooks and Databases online
- Textbooks and laptops for in-house
- Hours of Operation:
 - Monday – Thursday: 7:30 am - 7:30 pm
 - Friday: 7:30 am – 4:30 pm



Chat with a Librarian or call 409-984-6220 for assistance

FINANCIAL AID

- It's not too late to complete your Financial Aid Application (FAFSA).
- Maintain your eligibility for Financial Aid.
 - Pass all of your classes with a grade of 'C' or better
 - Complete all of the classes in which your are registered each term.
- LSCPA offers scholarships to students
 - Email: scholarships@lamarpa.edu
 - www.lamarpa.edu/scholarships



Email: financialaid@lamarpa.edu | LSCPA School Code: 016666

PAYMENT OPTIONS

OPTION 1: PAY IN FULL

- You may pay by one of the following methods:
 - Phone: 409-984-6126/6127
 - In-Person at the Business Office
 - Online via [MyLSCPA](#) (visit [Online Payment Instructions](#))
 - [Guest Payments](#)

OPTION 2: ACCEPT FINANCIAL AID AWARDS & SCHOLARSHIP

- Be sure to accept any scholarship(s) you are awarded
- Accept your financial aid
- If applicable, complete the loan counseling

OPTION 3: SET-UP AN INSTALLMENT PLAN

- Contact the Business Office to enroll in an installment plan or short term loan
 - Phone: 409-984-6126
 - Email: businessoffice@lamarpa.edu

Payment deadline is: September 25, 2023

ACADEMIC ADVISING & RETENTION



ACADEMIC ADVISORS ASSIST STUDENTS WITH:

- SELECTING COURSES
- CAREER COUNSELING AND EXPLORATION
- SUCCESS OR ACADEMIC COACHING
- STUDENT SUCCESS WORKSHOPS (E.G., NOTE-TAKING, TEST TAKING SKILLS, ETC.)

IN ADDITION, ADVISORS CAN ALSO ANSWER QUESTIONS:

- RELATED TO THE TEXAS SUCCESS INITIATIVE (INITIAL TESTING AND/OR EXEMPTIONS)
- ABOUT WHETHER COURSES WILL TRANSFER TO OR FROM LSCPA

Contact the Academic Advising Office at advising@lamarpa.edu or Schedule Appointment using [ConexEd](#)

DISABILITY SERVICES

- Assists Students with Disabilities and Students who are members of the [Special Populations](#) groups.
- To receive services for a disability, students need to register with the Office for Disability Services and provide appropriate documentation of the disability requiring accommodations.

Services Provided

(For Technical Majors and Special Populations Only)

- Day Care Assistance (Single, Divorced, or Widowed Student)
- Housing Assistance (Seahawk Landing)
- Assistance with Uniforms, Supplies, Textbooks, Graduation Caps/Gowns
- Transportation Voucher
- Laptop Loan
- Tuition Assistance
- Mentoring Support
- Referrals to Community Resources

Contact the Coordinator of ODS: marcantella@lamarpa.edu or disabilityservices@lamarpa.edu

Your Virtual Health and Well-Being Resources

Available on the TimelyCare app or timelycare.com/lscpa



TalkNow

24/7, on-demand emotional support to talk about anything.



Psychiatry

Appointments available through referral.



Health Coaching

Use this to help develop healthy lifestyle behaviors.



Self-Care Content

Visit the "Explore" page for guided self-care content.



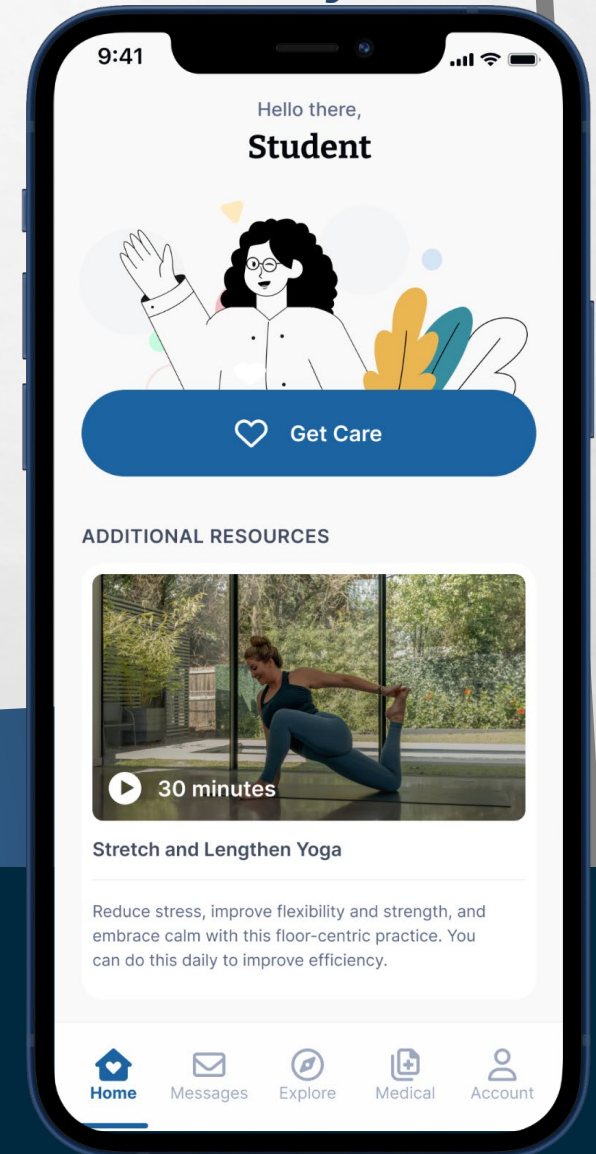
Scheduled Counseling

Choose your preferred day, time, and mental health provider.



Basic Needs Support

Access to free or reduced-cost community resources.



Scan the QR Code to access care.

It's for Students.

FOR FREE.



@timelycare



@timelycare



@timely_care

CONEXED – APPOINTMENTS & CHAT

Let's connect with ConexED

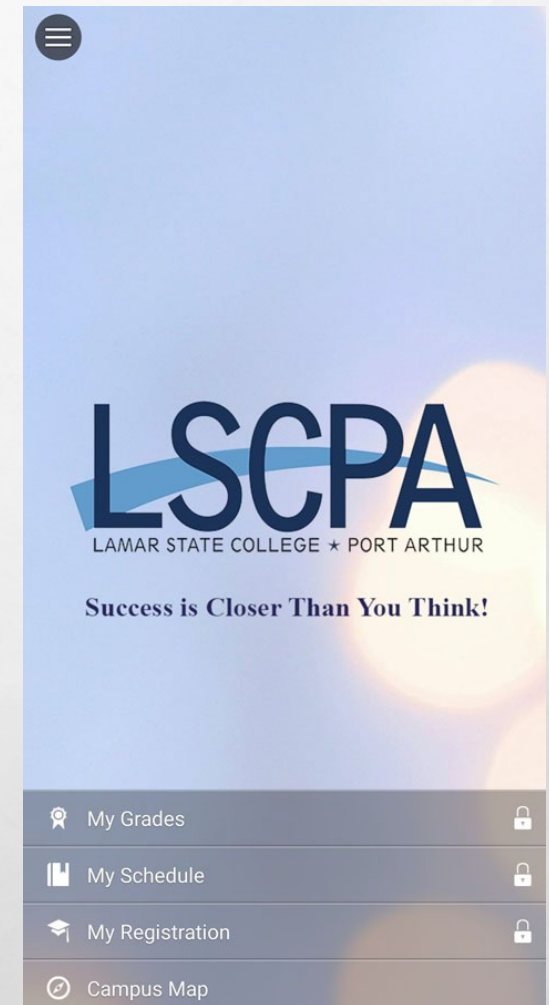
- Use ConexEd to schedule an in person, telephone or virtual appointment
- Instantly chat with faculty and staff by clicking “Knock on door”
- Find and Scan a QR code to get in line for Student Services



<https://lscpa.craniumcafe.com/>

LSCPA MOBILE APP

- LSCPA's Mobile App is a link to your education in the palm of your hand.
 - View your schedule, holds and final grades.
 - Lookup or add/drop classes.
 - View campus map, news, events, faculty/staff directory and campus security contacts
- The free app can be downloaded from Apple's App Store or from Google Play Store. **On your device, go to the appropriate app store and search for "LSCPA Mobile" to find the app.**
- Use the same username and password as your MyLSCPA computer account to login to the LSCPA Mobile app.



STUDENT ID & PARKING DECAL

- How to get your Student ID:

- Provide account summary (printed/phone) at Student Center Room 209
- One free student ID/semester. Replacement IDs are \$5 and must be paid at the Business Office.
- Your student ID will be needed for FREE access to athletic events and other activities (ex. SGA events, drama/music performances, etc.)

- How to get your Parking Decal:

- Add & pay for parking pass at the business office
- Provide account summary, make, model, and license plate number at Student Center Room 209.
- Required for all students that park on campus.

**Appointments encouraged: [https://lscpa.craniumcafe.com/group/student-activities-](https://lscpa.craniumcafe.com/group/student-activities)
Walk-ins are welcome !**

STUDENT ACTIVITIES

GET INVOLVED!

- Become a voice for students and join the Student Government Association. Visit us in Student Center Room 201B
- Pool tables, gaming devices, food pantry, and computers located on the Student Center 2nd Floor
- Join a student organization:
<https://www.lamarpa.edu/Current-Students/Student-Activities/Student-Organizations>
- Start an organization. Visit the Director of Student Activities in Student Center Room 205

Did you know that involved students are more likely to excel and graduate?

ATHLETICS

- Men's Basketball
- Women's Softball
- Students get **FREE** admission to all home athletic events.

[Get ready for the game and purchase LSCPA Gear online!!!](#)

www.lamarstateseahawks.com/



GO SEAHAWKS!

FOLLOW US



- @LSCPA
- @LSCPAAthletics
- @LamarStateCollegePortArthurBasketball
- @SeahawksSoftball

- @LSCPortArthur
- @LSCPA_Athletics
- @LamarPAMBB
- @LamarState_SB

- @LSCPortArthur
- @LSCPA_Athletics
- @LamarPAMBB
- @LSCPA_Softball

Like, Comment, Share

EMERGENCY NOTIFICATION SYSTEM

- LSCPA's eLerts Emergency Notification System allows LSCPA to send emergency notifications via email and text messages to students, faculty and staff that have **NOT** opted out of the system.
- Students are automatically enrolled in the emergency notification system.
- To reactivate emergency messages through the eLerts system, contact the Office of Public Information at dickertgl@lamarpa.edu





Lamar State College Port Arthur seeks to maintain a work and learning environment free of the unlawful manufacture, distribution, possession or use of a controlled substance or the abuse of alcohol. **Drug and alcohol abuse affects the responsible conduct of business, teaching and learning and therefore will not be tolerated.**

The unlawful manufacture, distribution, possession or use of illicit drugs or alcohol is strictly prohibited. Sanctions will be imposed on students and employees (consistent with local, state and federal law), up to and including expulsion or termination of employment and referral for prosecution



The use of tobacco products shall be prohibited in the Lamar State College Port Arthur campus buildings, grounds, and college vehicles. The policy extends to faculty, staff, students, vendors, guests, and visitors. Tobacco use and second-hand smoke have been identified by the Surgeon General to be the cause of preventable diseases. Lamar State College Port Arthur encourages students, faculty and staff to support and use tobacco cessation programs. In order to support the health and welfare of visitors of all ages, **Lamar State College Port Arthur will be free of tobacco use and second-hand smoke.**



Lamar State College Port Arthur publishes an annual security and fire safety report in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 USC § 1092(f), 34 CFR 668.46). The report is published each year by October 1st and contains statistics for a 3-year period. The report is available on the LSCPA Website at <https://www.lamarpa.edu/Security/Report>

HAZING

HAZING ON THE PART OF STUDENTS, FACULTY, OR STAFF IS STRICTLY FORBIDDEN, WHETHER ON OR OFF CAMPUS.

- **Hazing** means any intentional, or reckless act, occurring on or off the campus of an educational institution, by one person alone or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in any organization whose members are or include students at an educational institution.



Report hazing to: studentactivities@lamarpa.edu | 409-984-6191

IMPORTANT DATES

Fall 16 Week

- Add/Drop Deadline: Sept 13
- Payment Deadline: Sept 25
- Last day to drop: Nov 27
- Classes Start: Aug 28
- Last Day of Classes: Dec 14

Fall 8-Week Session I

- Add/Drop Deadline: Sept 5
- Payment Deadline: Sept 25
- Last day to drop: Oct 5
- Classes Start: Aug 28
- Last Day of Classes: Oct 20

Fall 8-Week Session II

- Add/Drop Deadline: Oct 30
- Payment Deadline: Sept 25
- Last day to drop: Nov 30
- Classes Start: Oct 23
- Last Day of Classes: Dec 14

<https://www.lamarpa.edu/calendars>