

How to Register for Classes Online

- 1) Log on to my.lamarpa.edu
- 2) Once you have successfully logged in, click on the **“My Services”** tab at the top of the page.
- 3) Once the **My Services** tab has loaded, click on the **“Student”** tab.
- 4) Click on the **Registration** option under the **“Student”** tab.
- 5) Select **Add or Drop Classes**.
 - You may register for classes by CRN (Course Registration Number, a 4 digit course identifier) or via **“Class Search”**
 - To register by CRN, enter the CRNs for the classes you wish to register for in the boxes at the bottom of the page.
 - Click **“Submit Changes”** to proceed with registration.
 - To register by class search, click on **“Class Search”**.
 - In *Subject*, highlight the subject you would like to search for classes in (i.e., Biology, Mathematics)
 - In *Course Number*, type in the 4-digit course number (i.e., 2401, 1314)
 - You may select filters such as Internet, Clinical, Lecture or leave the rest of the filters blank and scroll down to bottom of page and click on **“Class Search”**.
 - If there are multiple sections of the same course, review your options by paying attention to the day and time (MWF=Monday + Wednesday + Friday, TR= Tuesday + Thursday)
 - Select the particular section you would like to register for.
- 6) Repeat Step 5 as necessary.
- 7) If you need to drop a class you already registered for, look for the drop down menu next to the class you want to drop. Select **“Web Drop”** and click on **“Submit Changes”**.