

## **Refund of Tuition and Fees**

Refund percentages are based on the amount of total fees, not on the amount paid.

Any student officially withdrawing will receive a refund on tuition, student service, laboratory, building and general use and private lesson fees paid and/or obligated. The refund process will begin on Tuesday night following the first class day for 100 percent withdrawals and Tuesday night of the second week following the 20th (Spring/Fall) and 6th (Summer) class days down to 25 percent withdrawals.

Percentages are according to the following schedule:

Semester Length – 9 to 16 or more weeks

1. Prior to the first class day, 100 percent. (less \$20 matriculation fee).
2. During the five class days, 80 percent of total fees.
3. During the second five class days, 70 percent of total fees.
4. During the third five class days, 50 percent of total fees.
5. During the fourth five class days, 25 percent of total fees.
6. No refunds after the fourth five class days.

Semester Length – 5 to 8 weeks

1. Prior to the first class day, 100 percent (less \$20 matriculation fee).
2. During the first, second or third class day, 80 percent of total fees.
3. During the fourth, fifth or sixth class day, 50 percent of total fees.
4. Seventh class day and after, none.

Semester Length – 4 weeks

1. Prior to the first class day, 100 percent (less \$20 matriculation fee).
2. During the first and second class days, 80 percent.
3. During the third and fourth class days, 50 percent.
4. Fifth class day and after, none.

Semester Length – 2-3 weeks

1. Prior to the first class day, 100 percent (less \$20 matriculation fee).
2. On the first class day, 80 percent.
3. On the second class day, 50 percent.
4. Third class day and after, none.