

NAME _____

DATE _____

Document Check List

We need the following additional documents from you in order to complete your file.
Please submit completed form or complete highlighted areas.

	<u>Comment</u>
_____ Financial Aid Application 11-12	_____
_____ Dependent Verification Work Sheet 11-12	_____
_____ Independent Verification Work Sheet 11-12	_____
_____ Student Tax Return 2010	_____
_____ Parent Tax Return 2010	_____
_____ W2's Student 2010	_____
_____ W2's Parent 2010	_____
	<i>Tax Return can be requested from IRS by using form 4506T by mail or fax.</i>
_____ 1099 Form 2010	_____
_____ No Taxes Filed Student 10-11	_____
_____ Employment Notarized Verification	_____
_____ TANF 2010	_____
_____ Child Support Received (All) 2010	_____
	<i>Attorney General's Office Hwy 365 Atrium Building</i>
_____ Child Support Paid 2010	_____
	<i>Attorney General's Office Hwy 365 Atrium Building</i>
_____ Workman's Comp 2010	_____
_____ Unemployment (1099G)2010	_____
_____ Social Security Benefits Stmt 2010	_____
_____ Social Security Card	_____
	<i>860 Magnolia, Port Neches</i>
_____ Other Support Letter Notarized 2010	_____
_____ Number in College Notarized 10-11	_____
_____ Divorce Degree	_____
_____ 2 Letters of Separation Notarized	_____
_____ Marriage License	_____
_____ Your Birth Certificate	_____
_____ Child's Birth Certificate	_____
_____ Siblings Birth Certificate	_____
_____ Death Certificate	_____
_____ Citizenship Documents	_____
_____ Alien Registration Card	_____
_____ Driver's License/ID Card	_____
_____ High School Transcripts	_____
_____ College Transcripts	_____
_____ No Taxes Filed Parent 10- 11	_____
_____ Selective Service Registration	_____
_____ Notarized Verification of Earnings 2010-2011	_____
_____ City of Port Arthur Scholarship App	_____
_____ Self-Certifying Federal Benefits Form (Parent and/or Student) 10-11	_____
_____ Child Care Verification WS 10-11	_____