Salary Supplement Reporting - Part I

In accordance with Texas Government Code, Section 659.0201(i), each state agency (agency) and higher education institution as defined by Section 61.003 of the Texas Education Code, receiving a gift, grant, donation, or other consideration from a person that is designated to be used as a salary supplement for a named person, position, or endowment shall report certain information to the State Auditor. This questionnaire is designed to collect that information, which will be reported to the Legislature. Any questions concerning the interpretation of this section of the Texas Government Code should be directed to your agency's or higher education institution's legal counsel.

Please complete this section of the questionnaire (Part I) and return it to the State Auditor's Office. Questionnaires should be e-mailed directly to xxxx at xxx, no later than mm/dd/yyyy. Please note that reporting requirements that are specified in Article IX, Section 3.02, General Appropriations Act (83rd Legislature), should be reported separately. To report information as required by Texas Government Code, Section 659.0201 (d), please complete Part II of this questionnaire.

Contact Information			
Agency/Higher Education Institution:	Lamar State College Port Arthur		
Name:	Mary Wickland		
Title:	VP for Finance		
Phone Number:	409-984-6125		
Email Address:	wicklandma@lamarpa.edu		

Questionnaire

1. In fiscal year 2013, did your agency or higher education institution receive a gift, grant, donation, or other consideration from a person that was designated to be used as a salary supplement for a named person, position, or endowment?

LSCPA did not receive any donations, gifts, grants or other consideration that was designated as a salary supplement.

2. If the answer to question 1 was "yes," please complete the information in the table below for each individual salary supplement. Please insert additional rows if necessary. If the answer to question 1 was "no," please go to question number 3.

Detailed Information for Each Salary Supplement					
	If from an entity, please	If the entity is a nonprofit entity, is it classified as a supporting organization by the Internal	list the type of supporting organization and the name of the	organization by the Internal Revenue Service, please list any additional information related to that	Please list any internal or external oversight procedures your agency or higher education institution has established to monitor the use of any gifts, grants, donations, or other considerations your agency or higher education institution receives.
xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	xxxxx
xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	xxxxx
xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	XXXXX
xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	XXXXX
XXXXX	xxxxx	xxxxx	XXXXX	xxxxx	XXXXX
xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	XXXXX
xxxxx	xxxxx	XXXXX	xxxxx	XXXXX	XXXXX

Detailed Information for Each Salary Supplement					
Was the gift, grant, or donation or other consideration to the agency or higher			If the entity is classified as a supporting organization by the Internal Revenue Service, please	If the entity is classified as a supporting	Please list any internal or external oversight procedures your agency
education institution from an individual or from an	If from an entity, please	is it classified as a supporting organization by the Internal	· •	organization by the Internal Revenue Service, please list any additional information related to that	or higher education institution has established to monitor the use of any gifts, grants, donations, or other considerations your agency or higher education institution receives.
xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	xxxxx
xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	xxxxx
XXXXX	XXXXX	xxxxx	xxxxx	xxxxx	XXXXX

3. How does your agency or higher education institution use gifts, grants, donations, and other considerations it receives? (Plase specify whether those items are used to provide salary supplements for your agency's or higher education institution's employees.)

Gifts, grants, donations and other considerations received by LSCPA are used in accordance with the donor(s) agreement as well as any other applicable state and federal laws. The majority of gifts, grants, donations and other considerations received by LSCPA are for student scholarships and no funds received are used as a salary supplement.

4. If your agency or higher education institution has adopted conflict of interest provisions regarding the acceptance by the agency or higher education institution of a gift, grant, donation, or other consideration to be used as a salary supplement for an agency or higher education institution employee, please provide a hyperlink to the conflict of interest provisions.

http://www.tsus.edu/about/policies.html

Please include any additional comments in the box below.

None

Salary Supplement Reporting - Part II

In accordance with Texas Government Code, Section 659.0201(d), (e), (f), (g), and (h) each state agency (agency) and higher education institution receiving a gift, grant, donation, or other consideration, in an amount or having a value that exceeds \$10,000 from an entity created solely for the support of an agency or higher education institution, that is designated to be used as a salary supplement for a named person, position, or endowment, shall report certain information to the State Auditor. This questionnaire is designed to collect that information, which may be reviewed by the State Auditor's Office to identify any conflicts of interest or any other areas of risk. The State Auditor's Office will report audit results to the Legislature. Any questions concerning the interpretation of this section of the Texas Government Code should be directed to your agency's or higher education institution's legal counsel.

Please complete this section (Part II) of the questionnaire and return it to the State Auditor's Office. Questionnaires should be e-mailed directly to xxxx at xxx, no later than mm/dd/yyyy. Please note that reporting requirements that are specified in Article IX, Section 3.02, General Appropriations Act (83rd Legislature), should be reported separately. To report information as required by Texas Government Code, Section 659.0201 (i), please complete Part I of this questionnaire.

Contact Information			
Agency/Higher Education Institution:	Lamar State College Port Arthur		
Name:	Mary Wickland		
Title:	VP for Finance		
Phone Number:	409-984-6125		
Email Address:	wicklandma@lamarpa.edu		
Questionnaire			

1. In fiscal year 2013, did your agency or higher education institution receive a gift, grant, donation, or other consideration in an amount or having a value that exceeds \$10,000 from an entity created solely to provide support for your agency, that was designated to be used as a salary supplement for a named person, position, or endowment?

(Please place answer to question 1 here.) No

2. If the answer to question 1 was "yes," please complete the information in the table below for each individual salary supplement (Please insert additional rows if necessary.) If the answer to question 1 was "no," please continue to the Additional Comments Section.

Detailed Information for Each Salary Supplement				
	Please list the name of each person who makes gifts, grants, or donations, or provides other considerations to the entity, in an amount or having a value that exceeds \$10,000, unless the			
	person has made a request to the entity to remain anonymous. (If the person requested to	If the amount or value of each specific gift, grant, donation, or other consideration		
Please list the name of the entity created solely to provide support for your agency or higher	remain anonymous, please place the word "Anonymous" in the column.) Information provided to an higher education institution under Texas Government Code, Subsection (d), is not subject			
		under Chapter 552.		
xxxxx	xxxxx	xxxxx		
XXXXX	XXXXX	XXXXX		
XXXXX	XXXXX	XXXXX		
xxxxx	xxxxx	xxxxx		

Please include any additional comments in the box below.

(Please place additional comments here.)