LAMAR STATE COLLEGE-PORT ARTHUR FACULTY SENATE

FEBRUARY 2, 2016

STUDENT CENTER, ROOM 422

**Attendance:**

**Academic: Technical:**

Michelle Askew\* Cynthia Arceneaux\*

Sally Griffin Byrd\* Brandon Buckner

Jamie Clark Adriane Champagne

Percy Jordan Toni LaGrone

Michelle Judice Deborah Lawson

Zeb Lowe Sherry Lejeune\*

Grace Megnet Amanda Smith

Mavis Triebel Lisa Smith

Christina Wilbur Tanya Woods

**Staff: Guests:**

Karon Jackson Caitlin James

**Adjunct:**

Albert Faggard\*

\*Denotes Absence

**Call to Order**

The president, Jamie Clark, called the meeting to order at 2:05 p.m. He made a temporary appointment of Mavis Triebel for the remainder of today as secretary.

**Welcome:** The chair welcomed our three new members: Christina Wilbur, Brandon Buckner, and Adriane Champagne as the replacements for Ed Quist, Mark Knowles and Bethany Smith. He thanked the three who resigned for their previous service to the Senate. He distributed an updated list of committee assignments (attached).

**Approval of Minutes:**

As there were no additions or corrections to the minutes of December 1, 2015, the chair stated that the minutes were approved as printed to our website.

**Correspondence:**

The chair stated that a thank you note was received from Jamie Clark for the visits, cards and plants that were received during his recent hospitalization.

**Committee Reports:**

**Awards Committee:**

The Awards Committee chair, Mavis Triebel, reported that a letter has been prepared that will be sent to all full time faculty requesting their nominations for the Faculty Senate Staff Award to be presented in May and the Minnie Stevens Piper Award for 2017 for excellence to a faculty member. Faculty nominees for these two awards are due no later than March 11, 2016 so that the committee may meet to consider and present the names

at the April meeting of the Senate. The staff award will be presented in May while the Piper Award application must be ready by late October, 2016 to be considered for the 2017 award. Senators were reminded that the Great Teaching Roundup will be held in May, 2016 with two representatives attending from our campus. A brief essay should be submitted to VPAA Stretcher requesting to attend this meeting.

**LSCPA Educators’ Memorial Scholarship:**

Mark Knowles, chair of the committee, sent a report stating that nominations are being sought for this annual award from area high schools. The committee will be meeting to consider and interview the nominees after all applications are received. Approximately $170 was made by the cosmetology group with another $100 left from a previous year which can be awarded this year. Mark Knowles has volunteered to remain chair of this committee for the completion of this yearly project.

**Relay for Life:**

Adriane Champagne, chair, stated that she is seeking new members for the Seahawk Strutters Relay for Life Team. Two new members were added this month. The Relay will take place on April 23, 2016, on Boston Avenue, Nederland Texas. Please email Adriane if you are willing to help.

**Social Committee:**

Caitlin James, chair, reported that the after graduation event was well-received by all involved. Another social is being considered for after May graduation. Send your suggestions to Caitlin for locations to hold this event.

**Faculty Development:**

Michelle Askew, chair, sent a report presenting the faculty assessment of the Faculty Development day held on January 13, 2016 (attached). Most faculty would like it to continue as a one-day event.

**Old Business:** None

**New Business:**

The chair read the letter of resignation received from Mark Knowles as a Senate member and secretary of the Senate. A motion was made by Brandon Bucker to receive his resignation with our thanks for his service. The motion was seconded by Percy Jordan.

The chair read from the bylaws stating that the Executive Committee of the Senate may appoint a replacement for an officer when less than a semester exists. He appointed Mavis Triebel to complete the term.

After discussion, a motion was made by Mavis Triebel in regard to the LSCPA Educators’ Memorial Scholarship. She moved that the LSCPA Educators’ Memorial Scholarship be placed under the LSCPA Scholarship Committee rather than the Senate beginning in fall of 2016. All funds gathered by the Senate could be distributed by the LSCPA committee annually as it is also composed of faculty members. The motion was seconded by Brandon Buckner and carried.

**Reports:**

**Lamar University:**

Mavis Triebel reported that the Lamar University Faculty Senate met Wednesday, December 2, 2015, with two new administrators, Dr. James Marquart, Provost/VPAA and Dr. Robert Spina, Dean of COEHD, making presentations. Reports included the search for a syllabi template, class length, promotion and tenure, and changes to the F2.08.

**Lamar Institute of Technology:**

The chair asked for a volunteer to attend the LIT meetings in the future with the resignation of the previous delegate Ed Quist. Adriane Champagne will check with the president, Henry Gaus, to see if their schedule will be acceptable to her schedule.

**Lamar State College-Orange:**

The chair is seeking a volunteer to fill this delegate position but will be meeting with the LSCO president to see if we should attend. If you are interested, contact Jamie Clark.

**Tribute Fund Report:**

The chair reported that an additional $20.00 was received today from the new members, with a withdrawal for the plants that were sent to Jamie Clark.

**Executive Committee Report:**

The chair and vice chair Michelle Askew met with Drs. Reynard and Stretcher with the following information presented on Tuesday, January 26, 2016:

* The plans for the dorm project are proceeding.  However, the city council has tabled the issue of tax abatement regarding the dorm project.  This will be discussed further next week.  The construction and tech manager will be determined by next week as well.
* The plans for the Industrial Technology Center are proceeding as well.  Johnston Architects of Houston have been selected for this project.  The city council is abandoning the block of New Orleans for this project.
* The proposal for the Early College High School will be submitted to the Texas Education Agency in April.  A schedule of classes is currently being developed.  At this time the college classes to be taught will be Learning Framework and BCIS.  The Early College High School will be in place by the Fall Semester of 2016 beginning with ninth graders.
* Another project which was discussed at the beginning of the last semester involved incarcerated students.  At that time, providing federal money to incarcerated students was being considered.  A proposal for this program was completed.  LSCPA has made the first cut.  Another questionnaire has been sent to our campus.  This questionnaire will be completed and submitted by March. If this is accepted this program could go into effect in the fall semester of 2016 and last for four years.  It is thought that since we already teach students in both the state and federal prison, this might help us acquire this program.
* The webpage might be finished this week.
* The Nursing Program has started.  Two new nursing teachers have been hired.  One is a nurse practitioner.
* Our current enrollment is 1766 students.

**ANNOUNCEMENTS:**

* Caitlin James requested entries for the upcoming “Expressions”. She would like to have faculty photography entries, poetry, short stories, etc. All are welcome and will be published.
* Performance Review of Tenured Faculty is due chair by February 1, 2016
* February 3, 2016 is 12th class Day
* Mardi Gras will begin February 4, 2016 at the Parker Center with all welcome to participate.
* February 18-19, 2016 the Board of Regents will be meeting
* Annual F2.08 is due to Department Chair from Dean February 22, 2016
* February 25-27, 2016 Texas Community Teachers Association Annual Convention will be held at the Westin Galleria Houston. Mavis Triebel will attend the Legislative Conference.
* February 26, 2016 the Texas State University System Council of Faculty Senates will be meeting with the new Vice Chancellor of Academic Affairs Dr. John Hayek at the system headquarters in Austin. Jamie Clark, Faculty Senate President will represent the LSCPA Senate with Mavis Triebel president, presiding.
* February 26-27, 2016, the Texas Council of Faculty Senates will meet in Austin with Jamie Clark and Mavis Triebel representing the Senate.

The chair thanked Debbie Lawson and Tanya Woods for furnishing refreshments today. Next month, March 1, 2016, Zeb Lowe, Albert Faggard and Adriane Champagne will serve refreshments.

Meeting adjourned 3:00 p.m.

Mavis Triebel, recording secretary