

**LAMAR STATE COLLEGE PORT ARTHUR**  
**Faculty Senate Minutes**  
**February 3, 2023 12:00 p.m.**

**I. Attendance.**

A. Present

1. Academic Faculty. Jim Cammack, Dr. Tina Capeles, Caitlin James, Dr. Zach Dailey, Dr. Michelle Judice, Zeb Lowe, Dr. Percy Jordan, Michelle Askew

2. Technical Faculty. Brandon Buckner, Albert Faggard, Tonya Harbert, Carl Richardson, Doneane Beckcom, Maurice Abelman

B. Absent: Morgan Chaddick, Sarita Medhekar, Dr. Blas Canedo, Helen Fonteno

C. Staff Representative: Dayna Hyatt, Testing Center Coordinator

D. Adjunct Faculty Representative: Ken Ballou, absent.

E. Guest: none

**II. Call to Order.**

A. Meeting called to order at 12:00 PM by James Cammack.

B. The meeting was held in-person and virtually in Student Center 422.

**III. Approval of Minutes.**

A. Faculty Senate meeting minutes are available in Teams folder for review.

B. Motion to approve the December 2022 minutes. Seconded and unanimously approved.

**IV. Correspondence.**

A. No correspondence received.

**V. New Business**

- A. Revise Faculty Senate by-laws
- B. Address caps on class sizes. Faculty asked Administration again to be made aware.
- C. Course schedules: instructors would like to know ahead of time what classes they are teaching (not the day before or day of).
- D. Pro-rating classes \*Assigned to Finance & Compensation Committee
- E. Salaries: Faculty senators frequently asked by other campus faculty members when they might have a cost of living increase. OpenPayroll.com and lbb.texas.gov websites post current administration and faculty salaries.

**VI. Old Business**

- A. Blackboard login issues--timeout of Blackboard sessions results in cryptic error message and students are not adequately aware of how to resolve this problem. The Faculty Senate has brought this issue up on multiple occasions with the administration and IT, but the issue has yet to be resolved. Currently, Samir assures us IT is working on it but "it's really a complex process."
- B. Issues with syllabus template were discussed.

**VII. Committee Reports**

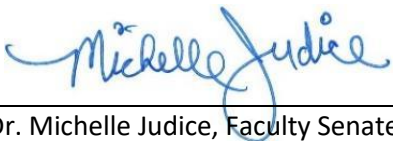
- A. Academic Issues: Chair, Zeb Lowe. No report.
- B. Facilities: Chair, Caitlin James: No report.
- C. Faculty Development/Welfare, Tonya Harbert: By-laws rule change being addressed.
- D. Faculty and Campus Relations: Chair, Dr. Tina Capeles: No report.
- E. Finance and Compensation: Chair, Carl Richardson: Addressed in New Business with handouts disclosing Administration salaries.
- F. LIT Faculty Senate: no report. (New Faculty Senate President, Dr. Valerie Worry, invited but did not attend).
- G. LSCO Faculty Senate: (Faculty Senate President, Amanda Smith virtually attended)
  - LSCPA and LSCO "Shared Governance" now taking place.
  - Issues with changes to Faculty Handbook and changes to faculty schedules
  - Issues related to 8-week semester models
- H. Tribute Fund: Brandon Buckner, currently \$163. Senators' dues \$10 a semester.
- I. Staff Report: Dayna Hyatt. No report.

**VIII. Upcoming events:**

- Beaumont Community Players on LSCPA campus, Performing Arts Center, to present *The Mountaintop*, PG13, (in remembrance of Dr. Martin Luther King, Jr.) 1:30 and 7:00 PM; free admission for all attendees
- *Expressions* magazine still accepting submissions until end of February
- Faculty Senate Meeting (in-person and on-line) **Friday, March 3 at noon** on 4<sup>th</sup> floor of the Student Center, also Teams.

IX. **Executive Committee Report (Appendix A)** NOTE: as of this date, official minutes of the January meeting have not been received.

Minutes submitted by:



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Dr. Michelle Judice, Faculty Senate Secretary

February 10, 2023

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Date

**APPENDIX A**

**Executive Committee Report Jim Cammack – NOTE: as of this date, official minutes of the January 27 meeting have not been received.**

Dr. Reynard and Dr. Millsap: TEAMS meeting with Jim Cammack, Brandon Buckner, and Michelle Judice

**Executive Committee meeting: Friday, January 27, 1:30-2:30**

**President Cammack:**

- Class loads: known/unknown (faculty struggling with preparing for assignments)
- Blackboard log-in and log-out issues
- Late registration discussed
- Student account holds discussed
- ConEx Ed appointments wiped out and had to be reset for the semester
- Students not receiving mass emails from instructors
- Capacity limits set on class sizes
- Dual-credit class cancellations (especially on Mondays) a problem