

LAMAR STATE COLLEGE PORT ARTHUR
Faculty Senate Minutes
November 4, 2022 12:00 p.m.

I. Attendance.

- A. Present
 - 1. Academic Faculty. Jim Cammack, Dr. Tina Capeles, Caitlin James, Dr. Percy Jordan, Ragayle Yates, Dr. Zach Dailey, Dr. Michelle Judice
 - 2. Technical Faculty. Dr. Zack Dailey, Albert Faggard, Carl Richardson, Brandon Buckner
- B. Absent: Zeb Lowe, Helen Fonteno, Tonya Harbert, Sarita Medhekar, Maurice Abelman, Doneane Beckcom, Blas Canedo, Morgan Chaddick,
- C. Staff Representative: Dayna Hyatt, Testing Center Coordinator
- D. Adjunct Faculty Representative: Ken Ballou, Process Technology/Instrumentation
- E. Guest: Michelle Askew

II. Call to Order.

- A. Meeting called to order at 12:03 PM by James Cammack.
- B. The meeting was held in-person and virtually in Student Center 422.

III. Approval of Minutes.

- A. Faculty Senate meeting minutes are available in Teams folder for review.
- B. Motion by Dr. Jordan to approve the October 2022 minutes. Seconded by Dr. Capeles. Minutes were unanimously approved.

IV. Correspondence.

No correspondence was received.

V. New Business

- A. Syllabus revision process discussion. Various glitches in the program preventing edits and formatting from saving properly. User must back out all the way and then re-enter template to see changes that have been made. Jim will compile and forward to admin and IT
- B. QEP discussion requested by Dr. Dailey. New QEP could be explained more to faculty. The themes of “Empowering Faculty to Empower Students” reiterated. More reviewing desired and needed before future rollout. Students need more exposure to assistance options available to them on campus. Spring 2023 Faculty Development Day good time to review it again in more depth. Discussion how faculty senate could be a resource.

VI. Old Business

None noted.

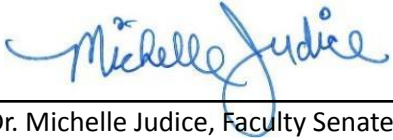
VII. Committee Reports

- A. Academic Issues: Chair, Zeb Lowe. No report.
- B. Facilities: Chair, Caitlin James: Parker Center (side) workout room closure questioned. Will contact Physical Plant asking why it is closed.
- C. Faculty Development/Welfare: Chair, Tonya Harbert absent. President Cammack reported for Tonya: Faculty asked to suddenly teach a class, remake syllabus, yet no compensation questions answered. Students still having trouble with login capabilities.
- D. Faculty and Campus Relations: Chair, Dr. Tina Capeles: Continuing work on student incivility. SACS visit over with so Dr. Millsap can now address it with Dr. Bradford.
- E. Finance and Compensation: Chair, Carl Richardson: No report.
- F. LIT Faculty Senate: no report. (New Faculty Senate President, Dr. Valerie Worry, was to join this meeting, but could not attend).
- G. LSCO Faculty Senate: No report. (Faculty Senate President, Amanda Smith did not respond).
- H. Tribute Fund: Brandon Buckner, currently \$83 remain in fund after flowers sent to funeral of Mike Sparrow. Each senator’s dues in \$10 a semester.
- I. Staff Report: Dayna Hyatt.
 - 1. Web cameras now available for monitoring/recording students in testing center booths. AI (Artificial Intelligence) facial activity used to ensure academic honesty during exams.
 - 2. Testing Center is now part of Student Services, no longer in GEDS.

VIII. Executive Committee Report (Appendix A)

IX. TSUS CFS Report: (Appendix B)

Minutes submitted by:



Dr. Michelle Judice, Faculty Senate Secretary

November 4, 2022

Date

APPENDIX A

Executive Committee Report

Jim Cammack, Brandon Buckner, and Michelle Judice virtually met with Dr. Reynard and Dr. Millsap.

Executive Committee meeting: Thursday, November 3, 2022 10 – 11 AM

Judy taking minutes now and meeting is recorded. We were told we need to make sure we are not editorializing in minutes. Also need to make sure we get facts straight. All minutes must be signed.

SACS Visit Update

SACS visit was successful – thanks to faculty for efforts.

Faculty and students did well in the interviews.

SACS seemed to like how the money is being spent .

Report will be here in a couple of weeks

SACS COC committee focused on faculty teaching loads – requested list of overloads. We have a policy on overloads. We had one teacher not in compliance, but it was an exceptional circumstance.

The board votes in June for reaffirmation

Exit Conference:

One finding on all of the standards: assessment Maybe some off-campus programs that they may cite –like welding and accounting at Memorial

Two items on QEP – originally we were told to expand QEP, but evidently expanded too much, SACS COC scale down, then scale to whole campus

Money is available to spend on diversity and inclusion. Not just recruitment.

Search committee for Director of Online Education will be convening soon.

When to transition to Ultra? Fall of 23 is the deadline. However, faculty can transition in Spring 23 if they like.

Is it possible to have different levels of users in Blackboard? Perhaps the tutors/success coaches can be added as a student or as a guest instead of a teacher? The concern is they should not be added as instructors because that gives them access to exams etc. Dr. Millsap will ask.

Where should we report Blackboard issues? Would eventually prefer it to through Dir of Distance Ed eventually, but for now, Samir.

Syllabus revision process: We will ask senate and report results to Dr. Millsap and Armentor

Requests have been made for graduation speaker

Bellwether award submission made

SACS meeting will be in-person in December

APPENDIX B

Texas State University Council of Faculty Senates (TSUS CFS) Report

Presidents and Vice-presidents of TSUS Faculty Senates met virtually met with Dr. Hayek, TSUS Vice Chancellor for Academic Affairs

TSUS CFS meeting: Friday, October 28, 9-11 AM 2022 via Zoom

Notable Items discussed:

- Dr. Hayek said data on faculty salaries should be available and he said he will strongly recommend to academic officers at components that that data be made available.
- LU-B reported that there has been discussion regarding giving more power/authority to the faculty senate—not just advisory role but rather want to act as a legislative body. LU reported Lamar University president has been supportive.
- Nelly Herra, Vice Chancellor/General Counsel, discussed role of Faculty Handbooks in policies. Also gave report on a college's right to revoke degrees.
- Texas should have plenty of money to spend.
- Other items discussed included low salaries and salary compression, tenure issues, the budget process, and shared governance.

Upcoming events:

- Faculty Senate Meeting (in-person and on-line) **Friday, December 2 at noon** on 4th floor of the Student Center, also Teams.
- Adjunct Job Fair: held in PAC Lobby, November 15, from 5 – 8 PM.
- Commencement: Friday, December 9 (speaker to be announced)