

LAMAR STATE COLLEGE PORT ARTHUR
Faculty Senate Minutes
October 7, 2022 12:00 p.m.

I. Attendance.

- A. Present
 - 1. Academic Faculty. Jim Cammack, Dr. Tina Capeles, Caitlin James, Dr. Percy Jordan, Zeb Lowe, Ragayle Yates
 - 2. Technical Faculty. Maurice Abelman, Doneane Beckcom, Blas Canedo, Morgan Chaddick, Dr. Zack Dailey, Albert Faggard, Helen Fonteno, Tonya Harbert, Sarita Medhekar, Carl Richardson
- B. Absent. Dr. Michelle Judice, Brandon Buckner
- C. Staff. Ruth Nelson present.
- D. Adjunct Faculty. No adjunct faculty present.
- E. Guests. Vice-President for Academic Affairs, Dr. Millsap

Guest:

- **QEP:** Dr. Millsap was welcomed by the senate and spoke in detail about the expansion of the Quality Enhancement Plan (QEP). The QEP will now involve the entire LSCPA campus, not just the Early College High School students as previously mentioned. Faculty was supportive of the increase of the QEP scope and campus-wide involvement.
- **SACSCOC:** Dr. Millsap spoke about the upcoming SACS in-person committee visit scheduled for October 24 – 27. Asked that faculty be available to speak with committee members if requested. Reported that faculty credentialing review went well and hoping that future recommendations from SACS committee are easy to address.

II. Call to Order.

- A. Meeting called to order at 12:50 PM by James Cammack.
- B. The meeting was held in-person and virtual in SC 422.

III. Approval of Minutes.

- A. Faculty Senate meeting minutes are available in Teams folder for review.
- B. Motion by Ms. James to approve the September 2022 minutes. Seconded by Dr. Capeles. Minutes were unanimously approved.

IV. Correspondence.

- A. No correspondence was received.

New Business

- B. Students added late to classes. Faculty asked to create/set-up new classes overnight but not told how they would be compensated. Issue assigned to Faculty Welfare Committee.
- C. Title V Tutors inserted into classes without knowledge or permission of faculty. Need to be added as "Guest" and not "Instructor." Faculty Senate President will address it with Administration.
- D. Student retention responsibility being given to faculty. Some wonder how exactly faculty are supposed to do this.
- E. Student Civility guidelines, policies, added to Student Handbook. Faculty asked if and when these policies and procedures will be in the Student Handbook.

V. B. Old Business

- A. Blackboard issues discussed. Improved use by students has been noticed.

VI. Committee Reports

- A. Academic Issues: Chair, Zeb Lowe. Plagiarism and cheating: need consistency in faculty definition and penalties.
- B. Facilities: Chair, Caitlin James: no report.
- C. Faculty Development/Welfare: Chair, Ms. Harbert: no report.
- D. Faculty and Campus Relations: Chair, Dr. Tina Capeles: Continuing work on student incivility (see new business).
- E. Finance and Compensation: Chair, Carl Richardson: President Cammack reported that some issues may be addressed in TSUS CFS.
- F. LIT Faculty Senate: no report.
- G. TSUS TFS: Jim Cammack
 - 1. Top-heavy administration and shared services between campuses
 - 2. LIT has new president; discussion regarding situation at LIT
 - 3. LSCO concerns with faculty input in decision making and others concerns
(administration wants to eliminate tenure)

VII. Executive Committee Report (Appendix A)

Minutes submitted by:



Dr. Michelle Judice, Faculty Senate Secretary

October 7, 2022

Date

APPENDIX A

Executive Committee Report –

Jim Cammack and Michelle Judice virtually met with Dr. Reynard and Dr. Millsap.

Executive Committee meeting: Thursday, October 6, 2022 10 – 11 AM

New Distance Education Director: Search committee has been named. There are seven applicants.

SACS: On-campus visit **October 24-27, 2022**. Some will arrive Sunday while others fly into Houston Hobby Monday.

- QEP video in production: Arthur the Seahawk on a surfboard for the logo, which will be printed on stickers and distributed to faculty, staff, and students. Video will be sent to faculty who can then embed it in Blackboard. (QEP has a “shoestring budget.”)
- Buildings and classrooms tidied. Dr. Reynard would like classrooms straightened up/cleaned and any issues that require Physical Plant attention reported.
- Site Committee will lunch, separately, with selected campus faculty, prison faculty, and students. Please give pithy answers if asked any questions.
- Site Committee will be on campus, probably in buildings, Tuesday, October 25 and Wednesday, October 26. Faculty are asked to “dress professionally.” Workspace will in the Gates Library in conference room.
- Faculty credentialing and Institutional Effectiveness (often problem areas for many schools) are fine at LSCPA.
- **Thursday, October 27:** Exit conference with Dr. Reynard; learn recommendations then.

Enrollment: Overall enrollment up by 35 students from 2019.

- Dual-enrollment: 179 Dual-enrollment students added since Census Day. A high school (outside Dallas) and East Chambers High School have led to the increase; campus is not tapping into the same student pool.
- Correctional Education: Dr. Millsap recently visited FCC Medium and Gist/Stiles state units. Support services wanted at FCC: Advising, Tutoring, Certificate in Paralegal. Correctional Education students to be given Interest Inventory.

Upcoming events:

- Faculty Senate Meeting (in-person and on-line) **Friday, October 7 at noon** on 4th floor of the Student Center, also Teams. Dr. Millsap will be attending in October (and would like to be on the agenda periodically in the future).
- Title V Grant: time to reapply approaching.

Faculty Senate Meeting
Minutes (10-2022)

- Seahawk Basketball team playing at East Chambers High School. Dr. Reynard asks that any faculty and students who can attend please do so (to show we are interested in them and their students so maybe they will be interested in LSCPA in return).
- Dr. Ben Stafford (Vice-President for Workforce and Continuing Education) has moved into the new/old Armory Building on Lakeshore Drive. Increasing contact hours with programs there. Applied for Department of Labor Grant. Not awarded the Build Back Better Grant.
- Institutional Resilience Grant (for campus with disadvantaged students) being worked on. Ms. Billups needs help in office due to marked increase in student/parent calls; anyone volunteering could add that to their F2.08.
- New digital sign on Procter Street: contact Gerry Dickert to request announcements be posted on it.
- New Dean of Academic and Technical Departments: Dr. Melissa Armentor: not a new position just her listed duties have increased. Change made to improve efficiency and streamline processes.
- New Allied Health Building: still working on budget; posting made for an architect; should be underway by Spring 2023.
- Pharmacy Tech program is growing. * EMT Program has been proposed.
- Cybersecurity Program requested, or at least offer classes in it.
- E-Sports teams (gaming as a sport on campus): has been requested.
- Winter Mini-Session will be offered.
- Open House for new Armory Building (unspecified day) at end of October.
- December Commencement speaker sought.
- Faculty Credentialing Handbook finished and can now be consulted to determine instructors' teaching fields.
- New Instructional Designer: Leslie Hale (at SHSU) now on board, as LSCPA designated support, to help faculty with Blackboard.
- Joint initiative Kickoff Breakfast, in Gates Library, October 13 (LSCO, LIT, and LSCPA, in the Region V area). Announcement for planned project to be made.
- Adjunct Job Fair: held in PAC Lobby, November 15, from 5 – 8 PM.
- Faculty Senate Meeting (in-person and on-line) **Friday, November 5 at noon** on 4th floor of the Student Center, also TEAMS.