How To Accept Your Loan Offer Online

1. Go to LamarPA.edu & Click on “MyLamarPA” blue tab!!!

2. Enter Your User Name and Password !!!

If you have forgotten your password you can reset it online or contact the Help Desk at (409) 984-6150.
3. Click on the “My Services” blue tab!!!

All pop-up blockers should be turned off for this step.

4. Click on the “Financial Aid” blue tab & Then click the “Award” link

5. Click the “Award for Aid Year” link
6. Click on the drop box that says “No Applicable/No Value Found”

7. Select the current academic year then Click “Submit”

An aid year is Fall/Spring/Summer.

8. Click on “Accept Award Offer” blue tab
(ALL GRANT AID IS AUTOMATICALLY ACCEPTED!)
9. If you wish to accept a loan, click the drop down box under “Accept Award.”
   Select:
   “DECLINE” if you wish to decline the loans.
   “ACCEPT” if you want to borrow the loan offered:
   
   You are not required to accept the full amount!! However, you must first accept all of the subsidized loans before accepting any of the unsubsidized loans!
   
   - In the box next to the drop down, type in the amount you wish to borrow.

10. When you have made your final decision, click “SUBMIT DECISION.”
12. If you are a “FIRST TIME” loan borrower (If you borrowed direct loans funds previously, then you may usually disregard this step.)

- Complete your Master Promissory Note (MPN) at [www.StudentLoans.gov](http://www.StudentLoans.gov) once your loan have been accepted by Department of Education (usually within 5-7 business days)

The log in to [https://StudentLoans.gov](https://StudentLoans.gov) is the same FSA ID you used to fill out your FAFSA. If you are required to complete a step that you have not completed, an e-mail will be sent to your LamarPA.edu email account from the Financial Aid Office.