Direct Deposit and/or E-Refunds

1. Click on “MyLSCPA” blue tab

2. Log in using your Email Address and password
   If you have forgotten your password you can reset it online or contact the Help Desk at (409) 984-6150.

3. Click on “My Services”

4. It will land you on your profile page.
5. Click on the Four Boxes in the corner next to the LSCPA Logo. This is a drop down menu.

6. Select Banner

7. Select Student

8. This will land you on the Student Services Page. Click on Student Payment Center.
9. You will land on the Account Page. Click on either Electronic Refunds or Refund Account Setup.
10. Follow the on screen instructions to set up your Direct Deposit