

LAMAR STATE COLLEGE-PORT ARTHUR
RECOMMENDATION FOR TENURE

Date _____

Name _____ Present Rank _____

Department/Program _____ Division _____

_____	_____	_____	_____
Degree	Major	Institution	Year
_____	_____	_____	_____
Degree	Major	Institution	Year
_____	_____	_____	_____
Degree	Major	Institution	Year

DEPARTMENT/PROGRAM EVALUATION SUMMARY

Function	Truly Exceptional	Superior	Average	Below Average
Teaching				
Research, Creativity/ Professional Advancement				
Service				

RECOMMENDATIONS CONCERNING TENURE:

_____	Yes	No	_____	Yes	No
Department Chair	_____	_____	Chair, Campus Tenure Committee	_____	_____
_____	Yes	No	_____	Yes	No
Dean	_____	_____	Vice President for Academic Affairs	_____	_____
				Yes	No
			_____	_____	_____
			President		

(Supporting materials for this application will include written authorization from the faculty member seeking tenure to release personnel and academic records and all other relevant information to appropriate individuals committees, and offices.)

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I authorize release of my personnel and academic records to appropriate individuals, committees, and offices in consideration of my application for tenure.

I have read the regulations regarding academic tenure in the Lamar State College-Port Arthur Faculty Handbook. I understand that pursuant to V.4.25 of the Texas State University System Rules and Regulations that faculty members who are not recommended for tenure shall not be entitled to a statement of reasons for the decision against the recommendation.

Signature

USE OF THE P-F2.10 FORM

The policies for awarding academic tenure as listed in the Faculty Handbook.

The faculty member must provide the Department Chair with appropriate evidence and documentation of effectiveness and quality of performance.

The following information, provided by the faculty member, is necessary for adequate evaluation:

1. Instructional materials developed by the faculty member.
2. Special contributions made to course and curriculum development.
3. Reprints of publications; copies of books and articles.
4. Contracts with learned societies, including names of organizations, offices held and meetings attended.
5. Research, creative activities or professional advancement with summary of major accomplishments.
6. Evidence of public and college service.
7. Evidence of academic advising of undergraduate students.
8. Awards, scholarship, fellowships, and honors received.
9. Copies of student evaluations.

The following information provided by the Department Chair is necessary:

1. Evidence of quality of teaching (student evaluations, visits to classes, shared instruction, review of examinations, and judgment of department faculty)
2. Evidence that the faculty member makes a strong contribution toward achievement of departmental objectives.
3. Evidence of the quality of academic advising.
4. Evidence of the quality of research, creative work or professional advancement.
5. Evaluation of the quality of the faculty member's publications and scholarly productivity.
6. Evaluation of the faculty member's professional development (progress toward terminal degree, maintaining currency in the field).
7. Evaluation of the quality of public and college service.

The Department Chair, Dean, Vice President for Academic Affairs, and Campus Tenure Committee should evaluate the quality of the evidence submitted.