

**LAMAR STATE COLLEGE - PORT ARTHUR  
ACADEMIC AND CAMPUS EVENT CALENDAR  
2026-2027**

**FALL 2026**

**AUGUST 2026**

- 3 2025-2026 IRE Assessment Reports for Technical Programs...
- tba Board of Regents meeting
- 10 2025-2026 IRE Assessment Reports for Technical Departments submitted to Dean
- 17 HB 2504 Course Syllabi are due on-line
- 17 Fall Convocation for faculty & staff - PAC theater
- 18 Fall Faculty Development – 8:30 am Parker Center banquet room (*mandatory for full-time*)
- 24 2025-2026 IRE Assessment Reports for all Academic Affairs offices/departments submitted to VPAA
- 24 2025-2026 IRE Assessment Reports for Presidential, F & O, and Support Offices submitted to IRE
- 24 First class day fall semester
- 24 HB 2504 *new or updated* Faculty Curriculum Vitae are due on-line
- 24 8-Week Session I begins
- 25 Faculty Outside Employment Request forms due to Department Chair (form on HR website)
- 26 Faculty Office Hours & Schedule are due to Department Chair (template on website)
- 28 Faculty Outside Employment Request forms are due to Dean
- 31 Faculty Office Hours & Schedule are due back to faculty for posting
- 31 Faculty & Staff Incentive award applications for **(FY25-26)** are due to VPAA office
- 31 8-Week Session I Census Date

**SEPTEMBER 2026**

- 1 Department Chair begins Annual Faculty Report (**F2.08A**) *process* with **adjunct faculty**
- 1-30 2025-2026 IRE Assessment Report evaluations
- 1 Campus Faculty Tenure Committee election conducted by VPAA office
- 4 Faculty Information Report (**F2.18**) *new or updated information* is due to HR (form on website)
- 4 Faculty Outside Employment Request *approved* forms are due to HR office
- 4 Promotion committee election conducted by VPAA office
- 4 Teaching Excellence Nominating Committee election conducted by VPAA office
- 4 Faculty Development Leave application due to Department Chair
- 7 Labor Day – no classes, offices closed
- 7 Application for December 2026 graduation begins
- 9 Fall Semester Census Date (12th class day)
- 10 8-Week Session I – final day to drop without penalty
- 11 Fall Semester Faculty **proposed Load Report** due to HR and Dean for review
- 11 Faculty Development Leave application due from Department Chair to Dean
- 14 Electronic Personnel Action Forms (**EPAF**) for fall 2026 payroll are due to HR
- 21 **Final** review of FY25-26 Faculty & Staff Incentive Award applications by Dean & VPAA
- 28 Annual Faculty Report (**F2.08**) from **full-time faculty** due to Department Chairs
- 28 Final day to drop without academic penalty
- tba Faculty Council meets...

## OCTOBER 2026

- 1 Faculty Development Leave application due to committee
- 1 Incentive Award (EPAFs) due to HR
- 1 Departmental Performance Review of Tenured Faculty process begins (**PRTF**- Policy & Procedure Manual 7.2)
- 1 8-Week Session I – final day to drop with penalty
- 9 Annual Faculty Reports (**F2.08**) from Technical Program Chairs are due to Dean
- 9 Annual Faculty Reports (**F2.08**) from Gen/Ed Chair are due to Dean
- 16 8-Week Session I – Last Class/Final Exam Day
- 19 8-Week Session I - grades due at noon
- 19 8-Week Session II begins
- 19-Nov 6 College Survey Services (**CSS**) Fall student evaluation of instruction
- 26 Priority registration begins for Spring semester for graduating students and athletes
- 26 8-Week Session II – Census Date
- tba Faculty & Staff years of service and Incentive Awards ceremony
- tba Faculty Council meets...

## NOVEMBER 2026

- 2 Final day to apply for fall graduation and pay for diploma, cap & gown
- 2 Faculty Development Leave recommendation due to President
- 2 Registration begins for Spring semester
- 2 All Annual Faculty Reports (**F2.08**) are due to VPAA for review
- 2 Promotion Application (**F2.09A/F2.09T**) due from faculty to Department Chair
- 2 Recommendation for Tenure (**F2.10**) application due from faculty to Department Chair
- 4 8-Week Session II – final day to drop without penalty
- 9 Faculty Outside Employment Request form (spring 2027) due to Department Chair
- tba Board of Regents meeting
- 13 Faculty Outside Employment Request (spring 2027) due to Dean
- 13 Fall 2026 Course Assessment Submission Forms posted to Blackboard/IRE drive
- 23 Final day to drop with academic penalty
- 24 8-Week Session II – final day to drop with penalty
- 25 Energy Conservation Day – campus closed
- 26-27 Thanksgiving - no classes, offices closed
- 30 Fall semester classes resume at 8:00 a.m.
- tba Faculty Council meets...

## DECEMBER 2026

- 1 Faculty Outside Employment Request forms (spring 2027) *approved* forms due to HR office
- 1 All Annual Faculty Reports (**F2.08**) are returned to Department Chairs (electronically)
- 1 Recommendation for Tenure (**F2.10**) application due from Department Chair to Dean
- 1 Promotion Application (**F2.09A/F2.09T**) due from Dept Chair to Division Promotion Committee
- 7 Winter Mini – First class day
- 8 Winter Mini - census date
- 11 Winter Mini - Final day to drop without penalty
- 10 8-Week Session II – Last Class Day/Final Exam Day
- 10 Last class day fall semester

- 10 Final grades for graduates due by 4:00 pm
- 11 Final grades for all others due at noon
- 11 Fall Commencement
- 17 Winter Mini - Final day to drop with penalty
- 18 **Energy Conservation Day – no classes, offices closed**
- 22-31 Christmas Break - no classes, offices closed
- 25 Winter Mini - Last Class Day/Final Exam Day
- 28 Winter Mini - Final grades are due by noon
- tba Faculty Council meets...

### **SPRING 2027**

#### **JANUARY 2027**

- 1 New Year's Day
- 4 Offices reopen
- 11 HB 2504 Course syllabi are due on-line
- 12 Faculty Development Day – Parker Center
- 18 Martin Luther King, Jr. Day - no classes, offices closed
- 19 First class day spring semester
- 19 8-Week Session I begins
- 19 HB 2504 *new or updated* Faculty Curriculum Vitae are due on-line
- 20 Faculty Office Hours & Schedule are due to Department Chair
- 22 Faculty Office Hours & Schedule are returned to faculty for posting
- 26 Application for May 2028 graduation begins
- 26 8-Week Session I – Census Date

#### **FEBRUARY 2027**

- 1 Department Chair begins Annual Faculty Report (**F2.08A**) *process* with **adjunct faculty**
- 1 “Recognition of Teaching Excellence” faculty application is due to Dean for review
- 1 Promotion Application (**F2.09A/F2.09T**) due from Division Promotion Committee to Dean
- 1 Recommendation for Tenure (**F2.10**) *all* applications are due to VPAA
- 1 Performance Review of Tenured Faculty (**PRTF**) documentation is due to Department Chair
- 3 Spring Semester Census Date (12<sup>th</sup> class day)
- 4 8-Week Session I – final day to drop without penalty
- 8 Spring Semester Faculty **proposed Load Report** is due to HR/Dean for review
- 11 Electronic Personnel Action Forms (**EPAF**) for spring 2028 payroll are due to HR
- 12 “Recognition of Teaching Excellence” *all* application recommendations are due to VPAA
- 12 Promotion Application (**F2.09A/F2.09T**) *all* applications are due to VPAA
- 12 Recommendation for Tenure (**F2.10**) applications forwarded to Campus Tenure Committee by VPAA
- tba Board of Regents meeting
- 15 Performance Review of Tenured Faculty (**PRTF**) documentation due from Chairs to Dean
- 22 Final day to drop *without* penalty
- 25 8-Week Session I – final day to drop with penalty
- 26 2026-2027 IRE Unit Plans Mid-Year Status Updates & Budget Hearing preparation
- tba Faculty Council meets...

### **MARCH 2027**

- 1 All Performance Review of Tenured Faculty (**PRTF**) documentation/recommendations due to VPAA
- 1 Promotion Applications (**F2.09A/F2.09T**) forwarded to President by VPAA
- 1 Recommendation for Tenure (**F2.10**) application from Campus Tenure Committee to VPAA
- 2 Citizen Bee competition – PAC theater – evening event
- 8-12 Spring Break – no classes
- 10 Energy Conservation Day – campus closed
- 11-12 Administrative Agency Holiday – campus closed
- 15 Classes resume at 8:00 am
- 19 8-Week Session I – Last Class/Final Exam Day
- 19 8-Week Session I – Final grades due at noon
- 22 8-Week Session II begins
- 22 Recommendation for Tenure (**F2.10**) applications due from VPAA to President
- 22 Promotion Applications (**F2.09A/F2.09T**) due to VPAA office from President
- 22-Apr 9 College Survey Services (**CSS**) Spring student evaluation of instruction
- 22 “Recognition of Teaching Excellence” applications due from VPAA to President
- 22 Distribution of Summer & Fall semester class schedules
- 22 Priority registration begins for Summer and Fall semesters for graduating students and athletes
- 26 Administrative Agency Holiday (Good Friday) – campus closed
- 29 8-Week Session II – Census Day
- tba Faculty Council meets...

### **APRIL 2027**

- 1 Registration begins for Summer & Fall semesters
- 1 “Recognition of Teaching Excellence” applications due from President to VPAA
- 1 Recommendation for Tenure (**F2.10**) applications due from President to VPAA
- 5 Promotion Application (**F2.09A/F2.09T**) copies are due to HR office for reporting purposes
- 5 Recommendation for Tenure (**F2.10**) copies due to HR for reporting purposes
- 7 8-Week Session II – Final day to drop without penalty
- 12 Spring 2027 Course Assessment Submission Forms posted to Blackboard/IRE drive
- 16 Final day to drop with penalty
- 20 Phi Theta Kappa Induction Ceremony – PAC theater – evening event
- 28 8-Week Session II – Final day to drop with penalty
- tba Faculty Council meets...

### **MAY 2027**

- tba Board of Regents meeting
- 3 Expressions Magazine Awards Ceremony – PAC theater -evening event
- 13 Spring Mini - First class Day
- 13 8-Week Session II – Last Class Day/Final Exam Day
- 13 Last class day spring semester
- 13 Final grades for graduates due by 4:00 pm
- 14 Spring Mini - Census Day
- 14 Final grades for all others due at noon

- 14 Commencement 11:00 am & 5:30 pm
- 19 Spring Mini - Final day to drop without penalty
- 31 HB 2504 Sum I Course Syllabi are due on-line
- 26 Spring Mini - Final day to drop with penalty
- 31 Memorial Day – no classes, offices closed
- tba Faculty Council meets...

### **SUMMER I 2027**

#### **JUNE 2027**

- 3 Spring Mini - Last Class Day/Final Exam Day
- 4 Spring Mini - All grades are due by noon
- 7 First class Day
- 10 Summer I Census Date (4<sup>th</sup> class day)
- 11 **Proposed Faculty Load Report** is due from Department Chair to HR/Dean for review
- 14 Electronic Personnel Action Forms (**EPAF**) for summer I & III payroll are due to HR
- 16 Final day to drop without penalty
- 18 Juneteenth observed – no classes, offices closed

#### **JULY 2027**

- 1 2026-2027 IRE Course Assessment Reports distributed...
- 2 Independence Day observed - no classes, offices closed
- 5 Final day to drop with penalty
- 5 HB 2504 Sum II Course Syllabi are due on-line
- 12 Last Class Day/Final Exams
- 12 Final grades due by 4:00 am
- 23 2026-2027 IRE Course Action Plans submitted to Office of IRE

### **SUMMER II 2027**

#### **JULY 2027**

- 2 Independence Day observed - no classes, offices closed
- 13 First class Day
- 16 Summer II Census Date (4<sup>th</sup> class day)
- 19 **Proposed Faculty Load Report** is due from Department Chair to HR/Dean for review
- 20 Electronic Personnel Action Forms (**EPAF**) for summer II payroll are due to HR
- 22 Final day to drop without penalty

#### **AUGUST 2027**

- 9 Final day to drop with penalty
- tba **Board of Regents meeting**
- 16 Last Class Day/Final Exams
- 16 Final grades due by 4:00 pm

**SUMMER III 2027 (11 weeks)**

**JUNE 2027**

- 7 First class Day
- 18 Juneteenth observed – no classes, offices closed
- 23 Summer III Census Date

**JULY 2027**

- 2 Independence Day observed - no classes, offices closed
- 15 Final day to drop without penalty

**AUGUST 2027**

- 9 Final day to drop with penalty
- 16 Last Class Day/Final Exams
- 16 Final grades due by 4:00 pm
- 23 First class day Fall 2027
- 31 Faculty & Staff Incentive award applications (**FY26-27**) are due to VPAA office