

**LAMAR STATE COLLEGE - PORT ARTHUR  
ACADEMIC AND CAMPUS EVENT CALENDAR  
2027-2028**

**FALL 2027**

**AUGUST 2027**

- 2 2026-2027 IRE Assessment Reports for Technical Programs...
- tba Board of Regents meeting
- 9 2026-2027 IRE Assessment Reports for Technical Departments submitted to Dean
- 16 HB 2504 Course Syllabi are due on-line
- 16 Fall Convocation for faculty & staff – PAC theater
- 17 Fall Faculty Development – 8:30 am Parker Center banquet room (*mandatory for full-time*)
- 23 2026-2027 IRE Assessment Reports for all Academic Affairs offices/departments submitted to VPAA
- 23 2026-2027 IRE Assessment Reports for Presidential, F & O, and Support Offices submitted to IRE
- 23 HB 2504 *new or updated* Faculty Curriculum Vitae are due on-line
- 23 First class day fall semester
- 23 8-Week Session I begins
- 24 Faculty Outside Employment Request forms due to Department Chair (form on HR website)
- 25 Faculty Office Hours & Schedule are due to Department Chair (template on website)
- 27 Faculty Outside Employment Request forms are due to Dean
- 30 8-Week Session I Census Date
- 30 Faculty Office Hours & Schedule are due back to faculty for posting
- 31 Faculty & Staff Incentive award applications for **(FY26-27)** are due to VPAA office

**SEPTEMBER 2027**

- 1 Department Chair begins Annual Faculty Report (**F2.08A**) *process* with **adjunct faculty**
- 1-30 2026-2027 IRE Assessment Report evaluations
- 3 Campus Faculty Tenure Committee election conducted by VPAA office
- 3 Faculty Information Report (**F2.18**) *new or updated information* is due to HR (form on website)
- 3 Faculty Outside Employment Request *approved* forms are due to HR office
- 3 Promotion committee election conducted by VPAA office
- 3 Teaching Excellence Nominating Committee election conducted by VPAA office
- 3 Faculty Development Leave application due to Department Chair
- 6 Labor Day – no classes, offices closed
- 6 Application for December 2027 graduation begins
- 8 Fall Semester Census Date (12th class day)
- 9 8-Week Session I – final day to drop without penalty
- 10 Fall Semester Faculty **proposed Load Report** due to HR and Dean for review
- 10 Faculty Development Leave application due from Department Chair to Dean
- 13 Electronic Personnel Action Forms (**EPAF**) for fall 2026 payroll are due to HR
- 20 **Final** review of FY26-27 Faculty & Staff Incentive Award applications by Dean & VPAA
- 27 Annual Faculty Report (**F2.08**) from **full-time faculty** due to Department Chairs
- 27 Final day to drop without academic penalty
- 30 8-Week Session I – final day to drop with penalty
- tba Faculty Council meets...

## OCTOBER 2027

- 1 Faculty Development Leave application due to committee
- 1 Incentive Award (EPAFs) due to HR
- 1 Departmental Performance Review of Tenured Faculty process begins (**PRTF**- Policy & Procedure Manual 7.2)
- 8 Annual Faculty Reports (**F2.08**) from Technical Program Chairs are due to Dean
- 8 Annual Faculty Reports (**F2.08**) from Gen/Ed Chair are due to Dean
- 15 8-Week Session I – Last Class/Final Exam Day
- 18 8-Week Session I - grades due at noon
- 18 8-Week Session II begins
- 18-Nov 5 College Survey Services (**CSS**) Fall student evaluation of instruction
- 25 Priority registration begins for Spring semester for graduating students and athletes
- 25 8-Week Session II – Census Date
- tba Faculty & Staff years of service and Incentive Awards ceremony
- tba Faculty Council meets...

## NOVEMBER 2027

- 1 Final day to apply for fall graduation and pay for diploma, cap & gown
- 1 Faculty Development Leave recommendation due to President
- 1 Registration begins for Spring semester
- 1 All Annual Faculty Reports (**F2.08**) are due to VPAA for review
- 1 Promotion Application (**F2.09A/F2.09T**) due from faculty to Department Chair
- 1 Recommendation for Tenure (**F2.10**) application due from faculty to Department Chair
- 3 8-Week Session II – final day to drop without penalty
- 8 Faculty Outside Employment Request form (spring 2028) due to Department Chair
- tba Board of Regents meeting
- 12 Faculty Outside Employment Request (spring 2028) due to Dean
- 12 Fall 2027 Course Assessment Submission Forms posted to Blackboard/IRE drive
- 22 Final day to drop with academic penalty
- 23 8-Week Session II – final day to drop with penalty
- 24 Energy Conservation Day – campus closed
- 25-26 Thanksgiving - no classes, offices closed
- 29 Fall semester classes resume at 8:00 a.m.
- tba Faculty Council meets...

## DECEMBER 2027

- 1 Faculty Outside Employment Request forms (spring 2028) *approved* forms due to HR office
- 1 All Annual Faculty Reports (**F2.08**) are returned to Department Chairs (electronically)
- 1 Recommendation for Tenure (**F2.10**) application due from Department Chair to Dean
- 1 Promotion Application (**F2.09A/F2.09T**) due from Dept Chair to Division Promotion Committee
- 6 Winter Mini – First class day
- 7 Winter Mini - census date
- 9 8-Week Session II – Last Class Day/Final Exam Day
- 9 Last class day fall semester
- 9 Final grades for graduates due by 4:00 pm
- 10 Winter Mini - Final day to drop without penalty

- 10 Final grades for all others due at noon
- 10 Fall Commencement
- 16 Winter Mini - Final day to drop with penalty
- 18 **Energy Conservation Day – no classes, offices closed**
- 22-31 Christmas Break - no classes, offices closed
- 24 Winter Mini - Last Class Day/Final Exam Day
- 27 Winter Mini - Final grades are due by noon
- tba Faculty Council meets...

### **SPRING 2028**

#### **JANUARY 2028**

- 3 New Year's Day observed
- 4 Offices reopen
- 10 HB 2504 Course syllabi are due on-line
- 11 Faculty Development Day – Parker Center
- 17 Martin Luther King, Jr. Day - no classes, offices closed
- 18 First class day spring semester
- 18 8-Week Session I begins
- 18 HB 2504 *new or updated* Faculty Curriculum Vitae are due on-line
- 19 Faculty Office Hours & Schedule are due to Department Chair
- 21 Faculty Office Hours & Schedule are returned to faculty for posting
- 25 Application for May 2029 graduation begins
- 25 8-Week Session I – Census Date

#### **FEBRUARY 2028**

- 1 Department Chair begins Annual Faculty Report (**F2.08A**) *process* with **adjunct faculty**
- 1 “Recognition of Teaching Excellence” faculty application is due to Dean for review
- 1 Promotion Application (**F2.09A/F2.09T**) due from Division Promotion Committee to Dean
- 1 Recommendation for Tenure (**F2.10**) *all* applications are due to VPAA
- 1 Performance Review of Tenured Faculty (**PRTF**) documentation is due to Department Chair
- 2 Spring Semester Census Date (12<sup>th</sup> class day)
- 3 8-Week Session I – final day to drop without penalty
- 7 Spring Semester Faculty **proposed Load Report** is due to HR/Dean for review
- 10 Electronic Personnel Action Forms (**EPAF**) for spring 2028 payroll are due to HR
- 11 “Recognition of Teaching Excellence” *all* application recommendations are due to VPAA
- 11 Promotion Application (**F2.09A/F2.09T**) *all* applications are due to VPAA
- 11 Recommendation for Tenure (**F2.10**) applications forwarded to Campus Tenure Committee by VPAA
- tba Board of Regents meeting
- 14 Performance Review of Tenured Faculty (**PRTF**) documentation due from Chairs to Dean
- 21 Final day to drop *without* penalty
- 24 8-Week Session I – final day to drop with penalty
- 25 2027-2028 IRE Unit Plans Mid-Year Status Updates & Budget Hearing preparation
- tba Faculty Council meets...

## **MARCH 2028**

- 1 All Performance Review of Tenured Faculty (**PRTF**) documentation/recommendations due to VPAA
- 1 Promotion Applications (**F2.09A/F2.09T**) forwarded to President by VPAA
- 1 Recommendation for Tenure (**F2.10**) application from Campus Tenure Committee to VPAA
- 6-10 Spring Break – no classes
- 7 Citizen Bee competition – PAC theater – evening event
- 8 Energy Conservation Day – campus closed
- 9-10 Administrative Agency Holiday – campus closed
- 13 Classes resume at 8:00 am
- 17 8-Week Session I – Last Class/Final Exam Day
- 17 8-Week Session I – Final grades due at noon
- 20 8-Week Session II begins
- 20 Recommendation for Tenure (**F2.10**) applications due from VPAA to President
- 20 Promotion Applications (**F2.09A/F2.09T**) due to VPAA office from President
- 20-Apr 7 College Survey Services (**CSS**) Spring student evaluation of instruction
- 20 “Recognition of Teaching Excellence” applications due from VPAA to President
- 20 Distribution of Summer & Fall semester class schedules
- 20 Priority registration begins for Summer and Fall semesters for graduating students and athletes
- 27 8-Week Session II – Census Day
- tba Faculty Council meets...

## **APRIL 2028**

- 3 Registration begins for Summer & Fall semesters
- 3 “Recognition of Teaching Excellence” applications due from President to VPAA
- 3 Recommendation for Tenure (**F2.10**) applications due from President to VPAA
- 3 Promotion Application (**F2.09A/F2.09T**) copies are due to HR office for reporting purposes
- 5 Recommendation for Tenure (**F2.10**) copies due to HR for reporting purposes
- 5 8-Week Session II – Final day to drop without penalty
- 10 Spring 2027 Course Assessment Submission Forms posted to Blackboard/IRE drive
- 14 Administrative Agency Holiday (Good Friday) – campus closed
- 14 Final day to drop with penalty
- 18 Phi Theta Kappa Induction Ceremony – PAC theater – evening event
- 26 8-Week Session II – Final day to drop with penalty
- tba Faculty Council meets...

## **MAY 2028**

- tba Board of Regents meeting
- 1 Expressions Magazine Awards Ceremony – PAC theater -evening event
- 11 Spring Mini - First class Day
- 11 8-Week Session II – Last Class Day/Final Exam Day
- 11 Last class day spring semester
- 11 Final grades for graduates due by 4:00 pm
- 12 Spring Mini - Census Day
- 12 Final grades for all others due at noon
- 12 Commencement 11:00 am & 5:30 pm
- 17 Spring Mini - Final day to drop without penalty

- 24 Spring Mini - Final day to drop with penalty
- 29 HB 2504 Sum I Course Syllabi are due on-line
- 29 Memorial Day – no classes, offices closed
- tba Faculty Council meets...

### **SUMMER I 2028**

#### **JUNE 2028**

- 1 Spring Mini - Last Class Day/Final Exam Day
- 2 Spring Mini - All grades are due by noon
- 5 First class Day
- 8 Summer I Census Date (4<sup>th</sup> class day)
- 12 **Proposed Faculty Load Report** is due from Department Chair to HR/Dean for review
- 13 Electronic Personnel Action Forms (**EPAF**) for summer I & III payroll are due to HR
- 14 Final day to drop without penalty
- 19 Juneteenth – no classes, offices closed

#### **JULY 2028**

- 3 2026-2027 IRE Course Assessment Reports distributed...
- 3 Final day to drop with penalty
- 3 HB 2504 Sum II Course Syllabi are due on-line
- 4 Independence Day - no classes, offices closed
- 10 Last Class Day/Final Exams
- 10 Final grades due by 4:00 am
- 21 2026-2027 IRE Course Action Plans submitted to Office of IRE

### **SUMMER II 2028**

#### **JULY 2028**

- 4 Independence Day - no classes, offices closed
- 11 First class Day
- 14 Summer II Census Date (4<sup>th</sup> class day)
- 17 **Proposed Faculty Load Report** is due from Department Chair to HR/Dean for review
- 19 Electronic Personnel Action Forms (**EPAF**) for summer II payroll are due to HR
- 20 Final day to drop without penalty

#### **AUGUST 2028**

- 7 Final day to drop with penalty
- tba **Board of Regents meeting**
- 14 Last Class Day/Final Exams
- 14 Final grades due by 4:00 pm

**SUMMER III 2028 (11 weeks)**

**JUNE 2028**

- 5 First class Day
- 19 Juneteenth – no classes, offices closed
- 21 Summer III Census Date

**JULY 2028**

- 4 Independence Day - no classes, offices closed
- 13 Final day to drop without penalty

**AUGUST 2028**

- 8 Final day to drop with penalty
- 14 Last Class Day/Final Exams
- 14 Final grades due by 4:00 pm
- 28 First class day Fall 2028
- 31 Faculty & Staff Incentive award applications (FY27-28) are due to VPAA office