



Financial Aid Academic Progress Appeal Form

Student Information

Student's Name _____ Date _____
 Address _____ ID # _____
 City/State/Zip _____ Phone (_____) _____
 Last semester of attendance at LSCPA _____ Appeal for what term: _____

Satisfactory Academic Progress (SAP)

STUDENTS MUST HAVE THIS COMPLETED WITHIN 30 DAYS OF BEING NOTIFIED OF THE APPEAL.

STUDENT MUST HAVE COMPLETED THIS FORM BY CENSUS DATE OF CURRENT SEMESTER.

The Financial Aid Office has established guidelines (based on federal regulations) for evaluating your academic progress. The Satisfactory Academic Progress (SAP) standards are defined at

<https://www.lamarpa.edu/Current-Students/Financial-Aid/Other-Resouces/Policies/SAP>

Although you are currently on Financial Aid Suspension, it is possible to have your eligibility for Title IV Federal Student Assistance reviewed. The Financial Aid Appeals Team will review requests for reinstatement. **Completion of the Financial Aid Academic Appeal Progress Form does not assure reinstatement of Title IV financial assistance, nor does it relieve individuals of future appeals.**

1. Type a statement explaining why you did not meet the terms of LSCPA's academic progress policy. All statements MUST include the following:
 - a. An explanation **AND** supporting documentation of the extenuating circumstances.
 - b. An explanation of how you have resolved the issues which prevented you from meeting Satisfactory Academic Progress.
 - c. An explanation for plan for improvement.

****Supporting Documentation must be included.**

2. The extenuating circumstance that prevented me from making satisfactory academic progress is (check one):

- Serious medical condition or injury requiring extended recovery time.
- Personal problems (family issues, housing problems, job related problems, etc.).
- Death or serious illness of an immediate family member or yourself (parent, child, sibling) (recent or long term).
- Juggling too much (work, school, family)..
- Military Service.
- Other _____

3. Complete Financial Avenue at <https://inceptia.instructure.com/enroll/HGY93T> Directions to complete the "College and Money" module is located on the Financial Aid homepage. (If this is your second or third appeal you will need to complete a different module of your choosing.)

APPEALS WILL NOT BE PROCESSED UNTIL ALL DOCUMENTATION (INCLUDING SUPPORTING DOCUMENTS) ARE TURNED IN!

Improvement Plan (Initial Each Statement Below)

_____ I understand that my financial aid has been removed and I am responsible for any charges that I may incur if this appeal is denied.
 _____ I understand that I must have a "C" or better in all courses that I am registered for; grades of "W", "I", "Q", "F", and "DD" and "DF" are all punitive grades and will nullify the terms of my appeal if granted.
 _____ I understand that if I withdraw, receive an "F", "Q", "I", "DD" or "DF" from any course I register for, this will nullify the terms of an approved appeal and I go back on financial aid suspension.

Signature

I hereby certify that all information contained in this appeal, including the personal statement and documentation, is true, accurate and complete. WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.

Student's Signature _____ Date _____

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Financial Aid Office: Student Center Room 304

Mail: PO Box 310 Port Arthur, TX 77641

Phone 409-984-6203 * Fax: 409-984-6025

FinancialAid@lamarpa.edu

Office Use Only

Approved _____

Denied _____

Date _____