

Lamar State College – Port Arthur

Adobe Creative Cloud for Enterprise Getting Started Guide



LSC-PA is migrating access to Adobe products from license keys to named users via the Adobe Creative Cloud for Enterprise, as per contractual requirements. This will require you to login with your LSC-PA user name and password to access and download Adobe desktop applications (e.g., Acrobat, Photoshop, or Illustrator). Key benefits of accessing Adobe products via the cloud include:


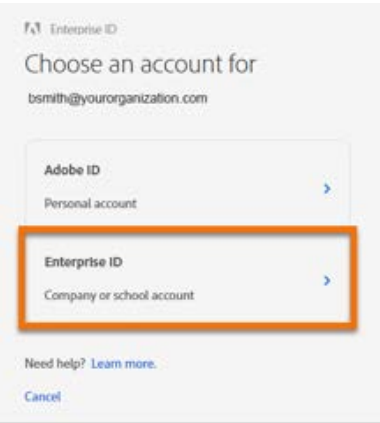
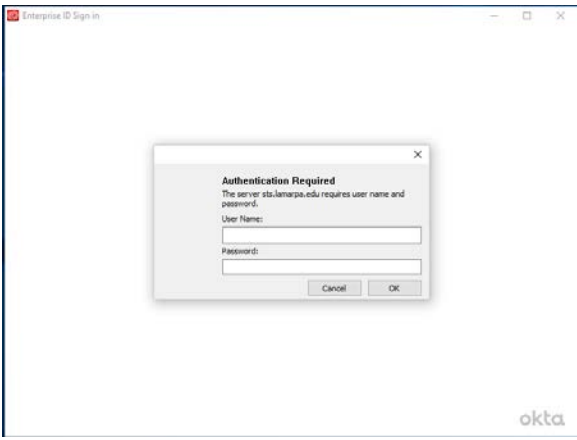
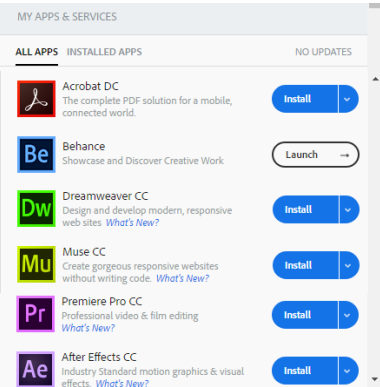
- **Software Updates:** Get the latest versions of Adobe's desktop apps, including Acrobat, Photoshop CC, and Illustrator CC at your fingertips.
- **Quick Software Installs:** Install the apps you need, when you need them.
- **Royalty Free Images:** Jump-start any creative project with access to millions of curated, royalty-free photos, graphics, etc. inside your Creative Cloud apps via Adobe Stock for enterprise.
- **Online Tutorials:** Get easy access to online tutorials for Adobe apps through the Adobe CC app.

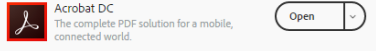
You can find step-by-step instructions on how to login with your LSC-PA credentials, install desktop apps, and access Adobe tutorials and help documentation below. If you need assistance, please contact LSC-PA IT Services.

Logging In and Installing Apps on your LSC-PA Computer


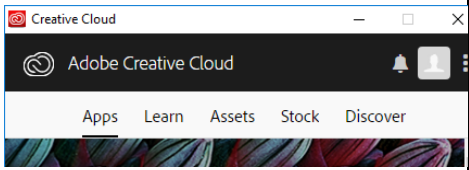
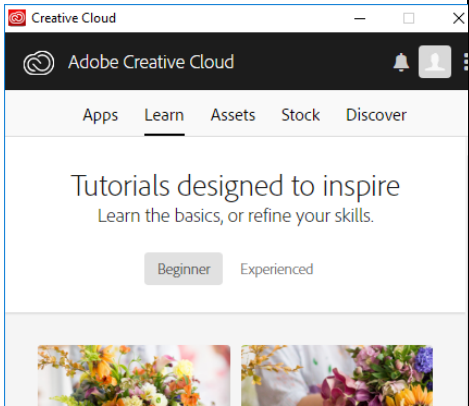
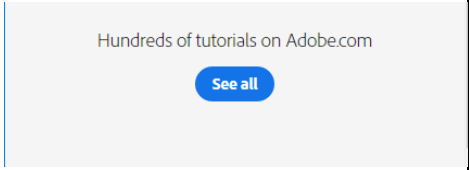
NOTE: IT Services is rolling out Adobe CC in a limited pilot prior to rolling it out to the entire campus. The campus rollout may be by department or functional area. Even if you have the Creative Cloud desktop app on your computer, it will not work properly until your department or functional area has been authorized to use it. You will receive an email informing you of the rollout date for your area.

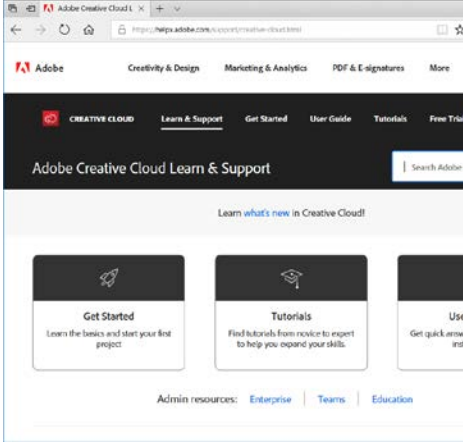
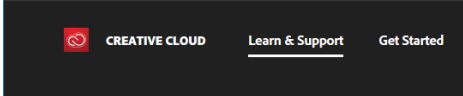
Step	Directions	Screenshot Example
1	If Adobe Creative Cloud has been rolled out to your area and you have the desktop app installed on your computer, open the application. If you should have it but do not, submit a work order via https://www.lamarpa.edu/ITWO/workorder.asp (Service Category – Personal Computers, Subcategory – Install PC Software).	
2	On the Adobe ID Sign In window, click Sign In with an Enterprise ID	

3	<p>Type in your LSC-PA email (username@lamarpa.edu) where indicated and hit tab.</p>	
3a	<p>If you have a personal Adobe ID account that uses your LSC-PA email address, choose to sign in with your Enterprise ID.</p>	
4	<p>If prompted, login with your LSC-PA email address and password.</p> <p>NOTE: Once you have logged in on your computer, you will not be prompted to log in again for 99 days, unless you change your password.</p>	
5	<p>Click on the Apps tab to preview the list of products available to you. Choose which products you need to install, and click on Install for each one. If you choose more than one, the apps will install in the order that you selected them. If you work with PDF files, you should install Acrobat DC. You may need to scroll down to find it.</p> <p>You should wait for the apps to install completely. If you are prompted to update your apps, select Yes to ensure you have the latest version of the product license.</p> <p>NOTE: It is recommended that you exit all other programs before starting the Acrobat installation. Acrobat integrates with other programs (e.g., Outlook) and those programs must be closed for the installation to complete.</p>	

6	Once complete, each installed app will provide an Open button; click on the Open button to launch the apps from the Creative Cloud desktop app OR from the Start menu on the application folder.	
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Accessing Adobe Creative Cloud Tutorials and Documentation

Step	Directions	Screenshot Example
1	Open the Adobe Creative Cloud app.	
2	Log in as per <i>Logging In and Installing Apps on your LSC-PA Computer</i> instructions on page 2.	
3	Click on Learn	
4	Select your level of expertise and then review the featured tutorials.	
5	Scroll down to the bottom of the screen to see more tutorials. Click on See All . The Adobe.com help site will open in a web browser. In the future, you may go here directly if you like by going to https://helpx.adobe.com/support.html# .	

<p>6</p>	<p>If you are not familiar with Creative Cloud, click on the Creative Cloud icon under Featured Products.</p> <ul style="list-style-type: none"> • Get Started – This shows you how to download and install creative cloud apps on a computer that is not attached to the LSCPA network (e.g., laptop assigned to you, home computer) • Tutorials – Basic and Advanced tutorials on individual products such as Photoshop, Illustrator, etc., and sample projects. • User Guide – Detailed information on Creative Cloud products and Adobe accounts. Most of the information in this section will not be applicable to most users. 	
<p>7</p>	<p>Click Learn & Support to get back to the main help screen.</p>	
<p>8</p>	<p>Scroll down to see help options for individual Creative Cloud products.</p>	