

**LAMAR STATE COLLEGE-PORT ARTHUR FACULTY SENATE  
MINUTES – May 5, 2015  
STUDENT CENTER, ROOM 422**

**Attendance:**

**Academic**

Michelle Askew  
Sally Griffin Byrd  
Jim Cammack  
Jamie Clark  
Michelle Judice  
Zeb Lowe  
Mark Knowles  
Grace Megnet \*  
Mavis Triebel

**Technical**

Carolyn Brown  
Brandon Buckner\*  
Toni LaGrone  
Shirley MacNeil \*  
Robert Peeler  
Ed Quist  
Amanda Smith  
Lisa Smith  
Tanya Woods\*

**Guest**

Percy Jordan

**Adjunct Representative**

Albert Faggard

**Staff Representative**

Karon Jackson

\*Denotes Absence

---

**Call to Order:**

Michelle Askew, President, called the meeting to order at 2:00.

**Approval of Minutes**

The April minutes were corrected: Faculty volunteers scheduled to make 3-5 minute presentations on Fall 2015 Faculty Development Day include Albert Faggard. This proposal was accepted with a motion by Carolyn Brown, and seconded by Toni LaGrone. Motion carried.

**Correspondence:** None

**Committee Reports**

**Awards Nominations:** The awards committee chair, Ed Quist, reported that the Staff Appreciation Award ballot had been distributed and collected. The committee would meet May 7, 2015 to determine the winner. Ed reported that the Piper Award application is available online, with a September 2015 deadline. The committee will be seeking a nominee immediately.

**Facilities:** The committee reported that long distance calling access was originally for faculty members that had out of area student enrollment. If needed, faculty members are directed to contact their department head to request a code.

**Finance/Compensation:** Jim Cammack reported that his committee is working to get the Faculty Leave Report modified to include an online completion capability. Jim reported that the concern regarding workload & compensation for online courses vs. on-campus courses

should be addressed with the Program Coordinator/Dean to insure loads are balanced and class sizes are appropriate.

**LSCPA Educators' Memorial Scholarship:** Mark Knowles reported that the interview process had been completed, with a \$500 scholarship awarded to Yessica Ocegueda, Memorial High School, Port Arthur.

**Ad-hoc Committees:**

**Social Committee:** Jamie Clark stated that our faculty will have an after graduation dinner at Tequilla's in mid-county. Faculty members should r.s.v.p. Jaime.

**Relay for Life:** Zeb Lowe reported that the LSC-PA Seahawk Strutters' team had exceeded their goal with collections of \$2521.00. Due to bad weather, The Relay for Life scheduled for April 24-25, 2015 in Nederland at Bulldog Stadium was relocated to the PNG High School gym. LSC-PA was represented by 20 Seahawk Strutters.

**Tribute Fund Report:** Jaime Clark reported a balance of \$180.00. Jaime made a proposal that this balance, if not used over the summer; would be transferred to the LSC-PA Educators' Memorial Scholarship fund this fall. This proposal was passed.

**LUB Faculty Senate:** No Report.

**LIT Faculty Senate:** No Report

**Executive Committee Report:** Members of the Executive Committee of the Senate, Jaime Clark and Mark Knowles, met with Dr. Reynard and Dr. Stretcher on Tuesday, April 28, 2015 at 2:00 p.m. in the President's office. Items discussed by Dr. Reynard included:

- The planning process for the dormitories and process technology building are proceeding. The final decision is pending with the Texas Legislature approval of TRBs.
- Graduation will be held on Friday, May 15, 2015 at 6:30 p.m.
- There will not be a barbecue held at the end of the semester this year.
- We are interviewing candidates to design a new web page, with a projected mid-summer start date. Dr Reynard reported that suggestions have included a more user-friendly format, with student and alumni testimonials, and individual department pages.
- 12-week classes are being designed to start four weeks after the beginning of the fall semester.
- The summer schedule has been changed for Summer I to begin on June 8, 2015 and Summer II will begin on July 13, 2015. Summer graduation will be held on August 14, 2015. Each summer session will last 20 days, Monday through Thursday. (Copies of the new schedule dates were distributed to Senate members.)

**Old Business:** The chair stated that with the request by Dr. Stretcher for the Senate to plan the Faculty Development Days, the following events will take place on August 19 and 20, 2015:

- The meetings both days will begin with breakfast items served each day as well as a full lunch on the second day.

- Ken Carona will make a presentation on both days concerning shooter safety on and off campus. By then, legislation will have been finalized by the Texas Legislature regarding guns on campus and open carry laws. Ken should be able to provide invaluable information. The Faculty found Ken's presentation several years ago to be entertaining and informative.
- Volunteers from the faculty have been requested to make 3-5 minute presentations on classroom tips that will be beneficial to others. Volunteering to date are Sally Byrd, Grace Megnet, Jamie Clark, Albert Faggard, Michelle Askew and Ed Quist.
- **New Business:** As this is the last Faculty Senate meeting of the 2014-2015 schedule, Michelle Askew extended a welcome to all of the newly elected senate members, and a gracious thank you for the outgoing senators
- The New Officers Nominating Committee, chaired by Ed Quist included senators Jaime Clark and Michelle Judice. The slate of officers for 2015-2016 presented was President-Jaime Clark, Vice-President Michelle Askew, and Secretary Mark Knowles. The Senate body approved the slate of nominees.

**Announcements:**

- The chair thanked Michelle Askew and Jaime Clark for the refreshments today. .
- The "Great Teaching Roundup", presented by TCCTA, will be held on May 18-21, 2015 at the Canyon of the Eagles in the heart of the Texas hill country. Lamar Port Arthur will fund two persons to attend. Information can be obtained at [tccta.org/roundup](http://tccta.org/roundup).
- Dr Stretcher has announced that all syllabi should be posted one week prior to the beginning of classes: Classes beginning June 1: post syllabi by May 22. Classes beginning June 8: post syllabi by May 29. Classes beginning July 13: post syllabi by July 3.
- A reminder was made to submit recommendations to Allyson Wright for the web page.

The meeting was adjourned at 2:45 p.m.

Mark Knowles, Secretary.