

**LAMAR STATE COLLEGE-PORT ARTHUR FACULTY SENATE
MINUTES – September 1, 2015
STUDENT CENTER, ROOM 422**

Attendance:

Academic

Michelle Askew
Sally Griffin Byrd
Jamie Clark
Percy Jordan
Michelle Judice
Mark Knowles*
Zeb Lowe*
Grace Megnet
Mavis Triebel

Technical

Cynthia Arceneaux
Toni LaGrone
Deborah Lawson
Sherry Lejeune
Ed Quist
Amanda Smith*
Bethany Smith*
Lisa Smith
Tanya Woods

Guest

Adrienne Champagne
Caitlin James
Christina Wilbur

*Denotes Absence

Call to Order:

The president, Jamie Clark, called the meeting to order at 2:00 p.m. He welcomed all the new and returning members to our first meeting of the 2015-2016 year. In the secretary, Mark Knowles', absence, the president appointed Mavis Triebel to serve as acting secretary.

Approval of Minutes

There were no minutes to approve as this is the beginning of a new term. No correspondence has been received. If anyone would like to review the May 2015 minutes, they may be found at the Senate website.

Committee Reports

The chair stated that each person has been given their new committee assignments today; therefore, there can be no committee reports at this meeting.

New Business

The chair stated that a signup sheet for refreshments is being circulated.

The chair appointed Adriane Champagne as chair of the ad hoc Relay for Life committee, requesting that she give a report.

The chair appointed Caitlin James as ad hoc social committee chair.

Ad-hoc Committees:

Social Committee: Caitlyn James reported that she will be planning a dinner meeting after both fall and spring graduations for all faculty and staff at Tequilla's in midcounty.

Relay for Life: Adriane Champagne reported that the 2015 Relay for Life campaign will take place on April 23, 2015. It will be held on Boston Avenue, Nederland, rather than the Bulldog Stadium as in the past. She distributed order forms to purchase the new Relay for Life 2015 tee shirt. We were the first team to enroll today for the April 23 Relay. Last year we raised \$3,000 and are hoping to raise the same amount in 2016.

Tribute Fund Report: Michelle Askew, chair of the Tribute Fund, stated that she has transferred the \$180 remaining from 2014-2015 fund to the Educators' Memorial Scholarship fund. There is \$4.40 remaining in the fund. Each member of the Senate is requested to contribute \$10 for 2015-16 so that we may remember the faculty senate members who may be hospitalized or to create a memorial for a member of a Senate member's immediate family.

The VPAA's office will be conducting the election for our staff and adjunct representatives for 2015-2016. The newly elected members will be added to our committees and invited to our October meeting. The adjunct member is a voting delegate while the staff representative is non-voting.

The chair distributed, attached, a compilation of the information that was gathered after our August faculty development days. The VPAA has requested that we also plan for the January development days in 2016. They have initially planned to follow the same template with Michelle Askew, Caitlyn James, Jim Cammack, Jamie Clark, Toni LaGrone and Mark Knowles on the committee.

LUB Faculty Senate: Mavis Triebel reported that the Lamar University Senate will meet tomorrow, September 2, 2015 at 3:30 p.m. Their new president will be Sara Tusa.

LIT Faculty Senate: Ed Quist has agreed to continue meeting with the LIT Senate.

Lamar Orange Faculty Senate: It has yet to be determined whether a representative will attend Lamar Orange's Faculty Senate meetings.

Executive Committee Report: Members of the Executive Committee of the Senate, Jaime Clark, Michelle Askew and Mark Knowles, met with Dr. Reynard and Dr. Stretcher on Wednesday, August 29, 2015 at 2:30 p.m. in the President's office. Items discussed by Dr. Reynard included:

- The dormitory project is will be negotiated by the TSUS chancellor.
- The Process Technology building is currently in the planning stage.
- Enrollment as of August 26 was 1764. This number has reached 1778. We are hoping to enroll 25 students from the Bob Hope Academy.
- Enrollment specialist Dr. John Dysart will be working to help increase our enrollment.
- New carpet, furniture and TV will be placed in the student lounge (2nd Floor) of the Student Center.
- On the Academic Standards and Curriculum Committee, Mark Knowles has volunteered from the Faculty Senate.
- A retirement reception will be held for Tom Neal on September 15 at 3:00 in the Student Center/Fourth Floor.

Announcements:

- Sheila Guillot has been named as the Piper Award nominee for 2015 from the Senate.
- The VPAA has created an ad hoc committee chaired by Dr. Carol Barbay to review the template for our HB 2504 faculty syllabus, requesting that volunteers from the senate be sought. Please let Dr. Stretcher know if you would like to serve on that committee.

The chair thanked the officers of the Senate for furnishing the refreshments for today's meeting. Refreshments will be served by Mark Knowles, Grace Megnet and Michelle Judice at the October meeting.

The meeting adjourned at 2:25 p.m.

Mavis Triebel, acting secretary