

**LAMAR STATE COLLEGE-PORT ARTHUR FACULTY SENATE
MINUTES – Dec 1, 2015
STUDENT CENTER, ROOM 422**

Attendance:

Academic

Michelle Askew
Sally Griffin Byrd
Jamie Clark
Percy Jordan
Michelle Judice
Mark Knowles
Zeb Lowe *
Grace Megnet
Mavis Triebel

Technical

Cynthia Arceneaux*
Toni LaGrone*
Deborah Lawson*
Sherry Lejeune
Ed Quist
Amanda Smith*
Bethany Smith*
Lisa Smith *
Tanya Woods*

*Denotes Absence

Call to Order:

The president, Jamie Clark, called the meeting to order at 2:00 pm

Approval of Minutes

The Nov 2015 minutes were submitted for approval and were accepted as stated

Correspondence: Jamie Clark reported that the Faculty Senate had received a note of appreciation from Mavis Tribel for the Faculty Senate donation to the Harry Tribel Education Scholarship Fund.

Committee Reports

-Academic Issues: No Report

-Facilities: No Report

-Faculty Development/Welfare: No report

-Faculty/Campus Relations: No Report

-Finance/Compensation: No Report

LSCPA Educators Memorial Scholarship: Mark Knowles reported that a Fall 2015 Pledge sheet has been submitted to IT, and It should be distributed to faculty and staff members through their campus e-mail

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New Business None

Ad-hoc Committees:

Social Committee: Caitlyn James has planned the dinner meeting after the Fall 2015 graduation service for all faculty, staff, and family members at Tequilla's mid-county restaurant. An e-mail was distributed requesting all participants immediate RSVP.

Relay for Life: Adriane Champagne reported that there have been two fund raisers: a bake sale in the student center that raised \$100, and the cosmetology customer appreciation day event raised \$100. Adriane reported that \$1000 of the \$3000 goal has been met so far. The 2016 Relay for Life campaign will take place on April 23, 2016. It will be held on Boston Avenue, Nederland, rather than the Bulldog Stadium as in the past.

Tribute Fund Report: Michelle Askew, chair of the Tribute Fund, stated that there is current balance of \$80.00. Each member of the Senate is encouraged to contribute \$10 for the 2015-16 appointment session so that we may remember the faculty senate members who may be hospitalized or to create a memorial for a member of a Senate member's immediate family.

LUB Faculty Senate: Mavis Triebel reported that in the Nov 2015 meeting of the Lamar University Faculty Senate, items discussed included the new study-abroad department, the creation of a new syllabus template, policies for promotion to full professor, and the state of poor communication on campus.

LIT Faculty Senate: Ed Quist reported that he was unable to attend the Nov 2015 meeting, and was waiting on the December 2015 event schedule.

Note: Ed Quist is retiring at the end of this semester, and is eager to pass this position on to a qualified faculty senate member

Lamar Orange Faculty Senate: Jaime Clark is attempting to contact the LSC-O faculty senate to re-establish communications and visitations.

Executive Committee Report: Members of the Executive Committee of the Senate, Jaime Clark, Michelle Askew and Mark Knowles, met with Dr. Reynard and Dr Stretcher on Tuesday, November 24, 2015 at 2:00 p.m. in the President's office. Items discussed by Dr. Reynard included:

- Dr Reynard reported that the dorm project plans are proceeding, and that groundbreaking is tentatively set for Jan 2016.
- Dr Reynard reported that the plans for the Industrial Technology Center are also proceeding, and that Requests for Proposals have recently been advertised. An architectural and construction manager should be in place by the end of Jan 2016.
- Dr Stretcher reported that the Early College High School proposal is still in development, and scheduled to start the fall 2016 semester.
- The Faculty and Staff Incentive Award Ceremony will take place in the Parker Center Banquet Room on December 4, 2015. Lunch will be served at noon and the presentation of the cash awards will begin at 12:30 pm.

Announcements:

- A LSCPA Drama Department production of "The Little Shop of Horrors", in the PAC on December 3, 4, and 5 at 730pm. The chair thanked Cynthia Arceneaux, Lisa Smith, and Toni LaGrone for furnishing the refreshments for today's meeting.
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The meeting adjourned at 2:40 p.m.

Mark Knowles, Secretary