

LAMAR STATE COLLEGE-PORT ARTHUR FACULTY SENATE
 APRIL 5, 2016
 STUDENT CENTER, ROOM 422

Attendance:**Academic:**

Michelle Askew
 Sally Griffin Byrd
 Jamie Clark
 Percy Jordan
 Michelle Judice
 Zeb Lowe
 Grace Megnet
 Mavis Triebel
 Christina Wilbur

Technical:

Cynthia Arceneaux
 Brandon Buckner
 Adriane Champagne
 Toni LaGrone
 Deborah Lawson
 Sherry Lejeune*
 Amanda Smith
 Lisa Smith
 Tanya Woods

Staff:

Karon Jackson

Adjunct:

Albert Faggard

*Denotes Absence

Call to Order

The president, Jamie Clark, called the meeting to order at 2:00 p.m.

Approval of Minutes:

As there were no additions or corrections to the minutes of March 1, 2016, the minutes were approved as recorded on our website.

Correspondence:

No correspondence.

Committee Reports:**Awards Committee:**

The Awards Committee chair, Mavis Triebel, reported that in response to a letter sent to all full-time faculty, the Awards Committee recommends that Adriane Champagne be the Senate's nominee for the Minnie Stevens Piper Award. The name for the Faculty Staff nominee will be submitted to the VPAA's office in accord with the responses received.

Facilities Committee:

Amanda Smith, committee chair, stated that after conferring with Dr. Stretcher, she was advised to consult each head of the requested departments as to why in the past their departments were closed during the lunch hour. Would it be possible in the future to stagger the lunch hours in those departments in order that their services would be available? The departments are the Physical Plant, Finance Office and Human Resources. After securing the information, further discussion will take place in the Senate.

Finance/Compensation:

Brandon Buckner, chair, met with Dr. Stretcher, in regard to the question that was raised asking if all faculty get paid at the same rate for overloads. He stated basically “yes” with the exception of Allied Health and Cosmetology who do not receive overload stipends. The rate for a three-hour course is three load units; for a one-hour course it is one load unit; for one-hour laboratory it is 0.57 load unit. A load unit is \$707.33.

The Finance Committee was requested to ask if the \$750.00 stipend is still available for creating new courses.

LSCPA Educators Memorial Scholarship Committee:

The chair, Mark Knowles, sent a report stating that the next meeting of the committee will take place on April 11, 2016, at 2:00 p.m., in MM 213. They have a balance of \$1105.00 to award. Six applications have been received from the participating high schools. The date for interviews of these candidates will be April 18, 2016. This scholarship fund will be turned over to the LSCPA scholarship committee after this year.

Social Committee:

An after graduation dinner in May will be held at Tequila’s, in mid county.

Faculty Development:

Jamie Clark, chair, reported that the committee has almost finalized the plans for the August 17, 2016, one-day development meeting to be held in the Parker Center. Breakfast and lunch will be served. The committee will meet April 25, 2016 to finalize all details.

Old Business: None**New Business:**

It was moved by Brandon Buckner and seconded by Toni LaGrone that the recommendation of the Awards Committee be accepted for the Minnie Stevens Piper Award and the Senate Staff Award nominee. Motion carried. The names will be submitted to the VPAA’s office.

A request has been received from a faculty member that consideration be given to a once a month stipend for off-site travel rather than having to do the extensive paper work that is required to be reimbursed. The president referred the question to the Finance Committee.

Reports:**Lamar University Faculty Senate:**

Mavis Triebel reported that the Faculty Senate at Lamar University is requesting the changing of the 55 minute classes and the 80 minute classes back to the usual 50 and 75 minute classes, respectively. This would shorten the semester by one week. They are also looking at revisions to the F2.08, a universal syllabus template, distinguished lecture nominations, campus carry and a new salary equity plan.

Lamar Institute of Technology Faculty Senate:

Adriane Champagne stated that the Senate had to change their meeting date at the last minute. She will be informed of all new meeting times.

Lamar State College-Orange Faculty Senate:

The president stated that he is looking for a volunteer to attend these meetings in Orange. They have been invited to attend and will be notified of the dates in the future.

Tribute Fund: Michelle Askew stated that she has \$110 in the fund currently.

Executive Committee Report:

Jamie Clark, Senate president, reported that the Executive Committee met with Dr. Stretcher, Michelle Askew and Mavis Triebel and the Senate president. The following items were discussed:

- An LSC-PA cell phone app has been developed. This will allow students to register for class, create class schedule, obtain a transcript, etc., from a cell phone. This can be accessed from the LSCPA website. The direct link to the page is <http://www.lamarpa.edu/Departments/Information-Technology-Services/MyLamarPA-Mobile>
- Applications for enrollment have been opened in advance. Applications for enrollment in summer and fall classes have been open for new students since December 2015. At this time, 191 applications for the first summer semester have been received and 65 have been accepted. At this time, 40 applications for the second summer semester have been received and 6 have been accepted. At this time, 518 applications have been received for the fall semester and 73 have been accepted.
- The ground breaking ceremony for the privately owned 100 bed apartment building for students will be Wednesday, April 6, 2016 at 4 pm in the Music Hall parking lot. This building is expected to be completed by August 15, 2016. A sign with a rendition of the apartments will be placed at the building site.
- One major concern on our campus is that of Senate Bill 11 (Campus Carry). Although our campus is a two-year institution, we are a state college and are being included with the four year institutions and must have a policy in place by the fall 2016 semester. The Texas State University System provided guidelines. Each campus under this system will make its own policy. The policy must be approved by the Texas State University System as well as the Board of Regents. A committee was formed on our campus in September 2015 to create a policy addressing campus carry. A policy was drafted and submitted on February 29, 2016. This draft was reviewed and returned with suggestions. The policy has been resubmitted. This will be reviewed and considered at the Board of Regents meeting in May 2016.
- Nederland ISD is interested in expanding technical and academic concurrent programs with LSC-PA.

- The 13th Annual Gulf Coast Gala featuring Ronnie Milsap will be held on Saturday, April 30, 2016 at 7 pm in the Carl Parker Multipurpose Center.
- The Wade Phillip Roast will be held on Friday, June 3, 2016 in the Carl Parker Multipurpose Center.

Announcements:

- Lamar University is hosting a Diversity & Inclusion Conference on Saturday, April 9, 2016 from 9:00 am to 3:30 pm.
- Dean Hebert will be working with a local service group to plant Willow trees near the marsh area of the park for migratory birds. They will be meeting at 9:00 am one mile west of Park Road 69 (Airboat Road) between Sea Rim Beach entrance and the McFaddin Beach entrance.
- Join Us for the Spring Beach Cleanup will be held on Saturday, April 23, 2016 from 9 am to noon. Student Services will be sending a group of students Sea Rim State Park to participate in the cleanup. If interested, you can contact Claire Thomason with Student Services or go to texasadoptabeach.org for more information.
- There will be a mannequin competition on April 25, 2016, from 9:00 a.m. – 1:00 p.m. by the Cosmetology students. All are requested to vote on the different categories to help pick the winners.

The chair thanked Karon Jackson, Sherry LeJeune, and Amanda Smith for the refreshments. Next month the outgoing officers will supply refreshments.

Meeting adjourned at 3:00 p.m.

Mavis Triebel, secretary